

**TOWN OF GRANBY  
BOARD MEETING  
FEBRUARY 13, 2024  
7:00 P.M.**

**CALL TO ORDER**

Supervisor Snow, Jr. called the meeting to order at 7:06 P.M. leading those present in the salute to the Flag. Present for the **roll call** were Supervisor John Snow, Jr., Councilors Eric Clothier, Crystal English, Sandra Farrands and Marianne Ingerson. Highway Superintendent Dan Duncan was also present. There was one resident in attendance.

Councilor Clothier made a motion, seconded by Councilor Farrands to dispense with the reading of the Organizational Meeting minutes and accept them as written, all were in favor, none opposed.

**PUBLIC COMMENT - None**

**COMMUNICATIONS AND ANNOUNCEMENTS**

We received notice from Justice Schmidt stating that the court financial records are ready for audit.

Roosevelt & Cross won the bid with a 4.03 percent interest rate on the 1.3-million-dollar Bond Anticipation Note for the highway equipment.

Notice of termination has been submitted for the SPDES Permit for Water Service Area 7.

The Annual Report for 2023 has been filed and accepted with the Uniform Code Administration Enforcement Office. The Board has a copy in the meeting packet.

We will be holding another Peace Officer Academy this fall. The Town and Cayuga Community College are the only locations in the area that hold the Academy. The Town holds parts one and two of the training. The College only does part one.

The Community Planning Workshop will be held Thursday February 29, 2024, at the new Town Hall location.

Charter Communications has sent notification of their channel line-up.

The Tug Hill Conference will be held Thursday May 2, 2024, at the Turning Stone Casino, the flyer is in the Board packet. Anyone who plans to attend will have to let us know by the March Board meeting.

## **REPORTS FROM DEPARTMENTS**

**Supervisor Financial Report** – Supervisor Snow, Jr. has submitted his January financial report to the Board. There were no questions on the financial report.

**Town Clerk/Tax Collector** – Total revenue for January was \$3,057.50. A check in the amount of \$56.00 went to the New York State Department of Ag & Markets for the spay/neuter program and a check in the amount of \$3,001.50 to the Supervisor for local shares. We have collected 3.8 million dollars in taxes, which is 78% of the total Warrant. The Town has been paid in full.

Councilor Ingerson made a motion, seconded by Councilor Farrands to approve the Supervisor's and Town Clerk/Tax Collector's financial reports, all were in favor, none opposed.

**Supervisor** – Supervisor Snow, Jr. met with the Town of Volney Supervisor to give a short presentation on financial condition and shared some recommendations. He had a grant award meeting with NY Parks and had a meeting with LaBerge and the codes office to discuss their concerns with the Zoning Ordinance. That feedback will be brought to the Comprehensive Plan review team. He attended the codes court that was held on January 22<sup>nd</sup>. Supervisor Snow, Jr. also met with Vaisala regarding our RoadAI goals and worked on additional documents for CREST. He met with Eastern Shore regarding our NYMIR insurance renewal and met with Futon Mayor Jim Rice and President of the Common Council, Don Patrick, regarding shared interests. He also met with LaBerge to go over our historical resources for our Comprehensive Plan. He had a meeting with the New York State Department of Labor on the job site at the new Town Hall and attended a Comprehensive Plan meeting. Supervisor Snow, Jr. provided Sexual Harassment Prevention training to the Planning Board and gave a legislative update of the Town Board to the Planning Board. He also had a meeting with Equitable to set up a deferred compensation plan. Supervisor Snow, Jr. has updated the Board packet online and has added a record of activity of the days and hours he has worked. He is meeting regularly with Tom Anthony on the progress of the new Town Hall project and working on the Town Park project and has completed the required ARPA paperwork with Oswego County. The environmental reports are almost complete for the Northwest water project, the County Line culvert and Old State Road bridge. He has four grants that he is managing right now. The Smart Growth Comprehensive Plan Committee is meeting monthly, there will be a workshop on February 29<sup>th</sup>. He had his first meeting with DOS regarding assembling a Water Advisory Committee for the

LWRP. He submitted the last of the documents for the CREST grant for the highway trucks to the Dormitory Authority. He has had the first meeting with NY Parks and submitted the required documents and ordered the survey. Supervisor Snow, Jr received word from the Integrating Asset Management and Governance program that he passed the exam. He has also completed several ICMA and GFOA courses.

**Dog Control Officer** - (December) Six notices of unlicensed dogs were issued; two dogs were taken to the Oswego Shelter. The annual USDA inspection was completed without issue. (January) Thirteen notices of unlicensed dogs were issued; two dogs were taken to the Oswego Shelter.

**Code Enforcement/Zoning** – Councilor Ingerson has been in contact with Code Enforcement Officer Hanford regarding a complaint about the Thunder Island property. He told her he had issued them a violation and they will be in contact with the Planning Board. There were 14 building permits issued with fees of \$1,746.50 and a construction value of \$90,083.00. There were 31 building inspections conducted and 5 building permits closed. There were 4 fire inspection/operating permits completed with fees of \$100.00 and 7 fire inspections conducted. There were no violations issued, 5 violation inspections and 2 violations corrected.

**Assessor** – Any property changes for tax purposes are due by March 1<sup>st</sup>. People have been dropping off exemptions. Any tax bill questions are referred to Mr. Roach.

**Seniors** – Councilor Farrands will be inviting the seniors to a future meeting to give an update.

**Highway Superintendent** – They have been hauling gravel, cutting brush, filling potholes and mixing sand and salt. They have been having problems with beavers again this year. Highway Superintendent Duncan would like to hire a guy to trap them. He charges \$200.00 per beaver trapped. The Board said he does not need Board approval to do this. We would need to make sure he is permitted and obtain a copy of his insurance. He has also received the County mowing contract. Supervisor Snow, Jr. has given Highway Superintendent Duncan a copy of the deed for the new Town Hall. Highway Superintendent Duncan asked Supervisor Snow, Jr. if the Town of Hannibal side of Rathburn Road would be included in the new water service area. Supervisor Snow, Jr. said he spoke to the Hannibal Town Supervisor, and they want nothing to do with the installation of water on Rathburn Road.

## **MOTIONS AND RESOLUTIONS**

### **RESOLUTION**

**WHEREAS** the Town of Granby adopted a Recycle/Dismantler Ordinance on July 10, 1973, and

**WHEREAS** it is required that licenses are to be renewed every twelve months, and

**WHEREAS** Ron Koskowski has applied for a license renewal, and

**WHEREAS** an inspection by Constable Dusharm was conducted as required, and

**WHEREAS** all requirements of above stated ordinance have been met,

**NOW THEREFORE BE IT RESOLVED**, by the Town Board of the Town of Granby, that the renewal application be approved.

Councilor Ingerson made a motion, seconded by Councilor Clothier to adopt the Resolution to approve the Koskowski license, all were in favor, none opposed.

## **RESOLUTION**

**Be it resolved**, by the Town Board of the Town of Granby, that Jane Crego be appointed chairperson of the Planning Board until December 31, 2024 and Cheryl Anthony be appointed chairperson of the Zoning Board of Appeals until December 31, 2024.

Councilor Ingerson made a motion, seconded by Councilor English to accept the Resolution to appoint the Chairperson of the Planning Board and the Zoning Board of Appeals, all were in favor, none opposed.

**WHEREAS** there is a vacancy on the Zoning Board of Appeals for a seat that expires on December 31, 2025, and

**WHEREAS** more than one person has expressed interest in being appointed to this seat,

**THEREFORE, BE IT RESOLVED**, by the Town Board of the Town of Granby, that the Town Clerk shall set up interviews with all candidates who express interest in writing before February 29, 2024, to be held at a special meeting of the Town Board on March 13, 2024, at 6:30pm.

Councilor Clothier made a motion, seconded by Councilor Farrands to adopt the Resolution to hold a special meeting to interview candidates for the Zoning Board of Appeals seat, all were in favor, none opposed.

## **RESOLUTION**

**WHEREAS**, Highway Law §142-3 states that the highway superintendent shall annually make a written inventory of all such machinery, tools, implements and equipment, indicating each article and stating the value thereof, and the estimated cost of all necessary repairs thereto, and deliver the same to the town board on or before September thirtieth in each year, and

**WHEREAS**, Highway Law §142-3 further states that the highway superintendent shall at the same time file with the town board his written recommendations as to what machinery, tools, implements and equipment should be purchased for the use of the town, and the probable cost thereof, and

**WHEREAS**, the town supervisor inquired with the town clerk on or around December 13, 2023 about the absence of such filing, and

**WHEREAS**, the highway superintendent filed an inventory of all such machinery, tools, implements and equipment, indicating each article and stating the value thereof with the town clerk on February 12, 2024,

**NOW THEREFORE BE IT RESOLVED**, by the Town Board of the Town of Granby, that the inventory for 2023, that was to be filed by September 30, 2023, is hereby received on this date, and

**BE IT FURTHER RESOLVED** that the highway superintendent shall submit the estimated cost of all necessary repairs thereto and his written recommendations as to what machinery, tools, implements and equipment should be purchased for the use of the town, and the probable cost thereof to be in compliance with Highway Law §142-3.

Supervisor Snow, Jr. made a motion, seconded by Councilor Clothier to adopt the Resolution regarding the Highway inventory, all were in favor, none opposed.

## **PAYMENT OF TOWN BILLS**

Councilor Clothier made a motion, seconded by Councilor Farrands to approve payment of the Town bills as audited on Abstracts 3, 3A and 3P, all were in favor, none opposed.

General	\$48,978.68	Highway Fund	\$32,286.69
Capital Projects	\$43,273.13		

## **ITEMS FOR WORK SESSION FEBRUARY 28, 2024**

Volunteer Firefighter and EMS Property Tax Exemption  
County mowing contract

Supervisor Snow, Jr. has done an investigation on the staffing of the Highway Department. While negotiating the most recent contract, he tried to address concerns about winter hours. Highway Superintendent Duncan has stated on several occasions we can't be running the highway workers 24 hours a day, they have to have time to sleep. In negotiating the highway contract, Supervisor Snow, Jr. made the winter hours 4:00 A.M. to 2:00 P.M. so there is no questioning if they are going to be called in at 4:00 A.M. By leaving at 2:00 P.M., this gives them a period of rest in case the roads need attention in the evening. These hours are to be in effect from mid-December to mid-February. Also built into the contract is that the highway superintendent may assign an employee to work an evening shift. In the last few weeks, Supervisor Snow, Jr. has discovered there is a weekly schedule where employees have been coming in at 12:00 midnight and working until their shift starts at 4:00 A.M., then working their regular 10-hour shift. Having scheduled hours is a violation of the contract. Supervisor Snow, Jr. is required to pay in accordance with the union contract. There should be no schedule, these hours should be on a call-in basis only. Supervisor Snow, Jr. has also looked at the GPS tracking data. There have been several hours of trucks idling while sitting in the salt dome and on Herald Drive during this shift. Councilor Ingerson questioned why someone has to come in at midnight every night when there has been hardly any snow all season. Highway Superintendent said he can't run the roads every night.

### **ADJOURNMENT**

Councilor Clothier made a motion, seconded by Councilor Farrands to adjourn the meeting.

Meeting adjourned at 8:15 P.M.