

**TOWN OF GRANBY  
BOARD MEETING  
MARCH 13, 2024  
7:00 P.M.**

**CALL TO ORDER**

Supervisor Snow, Jr. called the meeting to order at 7:24 P.M. leading those present in the Salute to the Flag. All Board members remained present for the meeting. Deputy Supervisor/Planning Board Chairperson Jane Crego and Highway Superintendent Dan Duncan were also present. There was one resident in attendance.

Councilor Clothier made a motion, seconded by Councilor English to dispense with the reading of the minutes of the previous meetings and accept them as written, all were in favor, none opposed.

**PUBLIC COMMENT – Bob Phillips** – Mr. Phillips is upset with the way the Town is handling the Dickquist property. He gave the Board a petition signed by residents in the neighborhood. Councilor Ingerson read the petition to the audience, Mr. Phillips did not file the petition, he took it back to make copies.

**COMMUNICATIONS AND ANNOUNCEMENTS**

We have received a notice from the Oswego County Health Department that they have given the property at 161 South Granby Road seven days to clean up.

Supervisor Snow Jr. received an email from resident Colin Gilmore. He would like to see the Town re-zoned to allow residents to have backyard chickens on their property.

The Department of Tax and Finance sent a notice regarding special franchise values from the NYS Office of Real Property Tax Service.

We have received the Rabies Clinic schedule for 2024. It is posted on the Website.

Charter has notified us of the channel lineup changes.

We received a letter from Tobacco-Free CNY talking about making outdoor spaces tobacco free.

Fulton will be having another Living History Tour on September 20<sup>th</sup> and 21<sup>st</sup>.

Supervisor Snow, Jr. read a letter he has submitted in support of broadband to the Oswego County Legislature.

Supervisor Snow, Jr. sent a letter to the Secretary of the Commission on New York State Public Service stating the Town of Granby prides itself on being one of the earliest municipalities in Oswego County to completely have LED lighting, and we were one of the first municipalities to be a clean energy community.

Supervisor Snow, Jr. has shared the agenda for the 2024 Town Finance School to the Town Board if they are interested in attending.

## **REPORTS FROM DEPARTMENTS**

**Supervisor Financial Report** – Supervisor Snow, Jr. has submitted his February financial report to the Board. There were no questions on the financial report.

**Town Clerk/Tax Collector** – Total revenue for February was \$1,511.00. A check in the amount of \$50.00 was sent to the NYS Department of Ag. & Markets for the spay/neuter program, a check in the amount of \$67.50 was sent to the NYS Health Department for marriage licenses and a check in the amount of \$1,393.50 went to the Supervisor for local shares. Second notices for unpaid taxes were mailed today. We have collected \$4.3 million dollars to date. The Town Clerk would like to attend the NYSTCA Conference in April and the NYS Association of Tax Collectors and Receivers Conference in June, the Board agreed.

Councilor Ingerson made a motion, seconded by Councilor Clothier to approve the Supervisor's and Town Clerk/Tax Collector's financial reports, all were in favor, none opposed.

**ZBA** – The Public Hearing scheduled for February 28<sup>th</sup> was cancelled.

**Planning Board** – They have asked Thunder Island to update their site plan and are waiting for Furlong's to get ready for a Public Hearing. The Solar project is waiting for approvals from National Grid.

**Highway Superintendent** – They have been cutting brush and trees and taking care of the trees that came down in the storm. They have been working on the trucks and he has been trying to set up 811 classes. When Mr. Duncan was at Stadium recently picking up parts, they told him there was a change in the specs for the new trucks that would cost \$2,500.00 more per truck. Supervisor Snow, Jr. told Highway Superintendent Duncan to have any changes in the specs sent to him in writing so he can make sure we don't go over the amount of the Resolution.

**Code Enforcement/Zoning** – There were 7 building permits issued with fees of \$275.00 and a construction value of \$73,926.00. There were 15 building inspections conducted and 3 building permits closed. There were 4 fire inspection and operating

permits completed with fees of \$100.00 and 6 fire inspections conducted. There were 10 violations issued, 4 violation inspections and 5 violations corrected.

**Seniors** – They are planning a trip and will be parking at the new Town Hall.

**Youth** – An ice-skating party was held on Martin Luther King Day.

**Supervisor** – He met with the New York GFOA Central Region members and discussed professional development priorities and attended the Association of Towns annual meeting and training from February 19<sup>th</sup> through February 22<sup>nd</sup>. He attended Codes Court on February 26<sup>th</sup>. He had a construction meeting at the new Town Hall site, a meeting with Cartegraph and a meeting with DebtBook about GASB 96 compliance. We had our open house at the new Town Hall site on February 28<sup>th</sup>. The topic was rural character, and he was pleased with the turnout especially since the weather was so bad. Supervisor Snow, Jr. has had his first ICMA class and will be continuing them next week. He has had a meeting with the insurance company regarding cyber services. He has also had a meeting with the USDA regarding pay apps and form compliance for the new Town Hall project. He has met with the Codes Attorney via telephone conference. In regard to Capital Project Management, he has been meeting regularly with Tom Anthony and working on the required documents for the Town Park project and working on additional funding opportunities. He has had correspondence with the Oswego County Department of Health regarding the NW water project. He has had correspondence with Fox Meadows regarding their water situation. There will be another Smart Growth Comprehensive Planning Meeting coming up in April. A record of activity can be found online.

## **MOTIONS AND RESOLUTIONS**

### **RESOLUTION**

**WHEREAS**, the Oswego County Highway Superintendent wrote a letter dated February 8, 2024, to the Town Highway Superintendent offering an agreement for mowing the county roadsides; and

**WHEREAS**, the Town Highway Superintendent presented the agreement at the regular meeting of the Town Council, held on February 13, 2024, and expressed his opinion that it costs the Town at least \$2,000 per year to mow the county roads and urged that the agreement not be approved; and

**WHEREAS**, the Town Council, at a work session held on February 28, 2024, discussed the agreement again with the Town Highway Superintendent who, after recalculating costs with the help of the Supervisor's Clerk, reported that the Town breaks even but that mowing the roadsides takes time away from other projects; and

**WHEREAS**, the Town Council conducted a cost-benefit analysis of mowing the county roadsides and discussed the opportunity costs associated with mowing and not mowing the roadsides; and

**WHEREAS**, the Town Council reviewed the 2024 Adopted Budget and could not find appropriated expenditures that can be easily decreased to balance the loss of estimated revenue should the Town not enter into the Mowing Contract; and

**WHEREAS**, the Town Council believes that mowing the county roads enhances the beauty of the Town of Granby and increases the safety of the county roads within our Town;

**THEREFORE, BE IT RESOLVED**, the Town Council of the Town of Granby hereby authorizes the Town Supervisor and Town Highway Superintendent to sign the Mowing Agreement with Oswego County.

Councilor Clothier made a motion, seconded by Councilor English to adopt the Resolution to accept the Oswego County Mowing Contract, all were in favor, none opposed.

### **RESOLUTION**

**WHEREAS**, the State of New York Supreme Court has authorized the Town of Granby (the "Town") and/or its subcontractors to enter onto certain private property within the Town for the purpose of cleaning the property, disposing of refuse, and bringing the property into compliance with the New York State Property Maintenance Code and prior Supreme Court Orders; and

**WHEREAS**, the properties upon which the Town is authorized to enter, and the corresponding Supreme Court Order authorizing such entry, are as follows:

Thomas F. Mills, 241 County Route 46, Phoenix, New York Decision of Hon. Gregory R. Gilbert, entered on January 11, 2021 (Index No. EFC-2017-1837);

Michael Dickquist, 1320 County Route 8, Fulton, New York Order and Judgment of Hon. Norman W. Seiter, entered on January 15, 2020 (Index No. EFC-2017-1836);

Jack C. Morrison and Jeanette P. Morrison, 490 County Route 85, Fulton, New York Order and Judgment of Hon. Norman W. Seiter, entered on September 12, 2019 (Index No. EFC-2017-1838); and

**WHEREAS**, in accordance with the Town's Procurement Policy, the Town Board has determined that a written RFP and written proposals from at least three (3) contractors is necessary for the work to be performed at the above-referenced properties; and

**WHEREAS**, the Town Board does not anticipate that the public work contract(s) will exceed the threshold set forth in Section 103 of the General Municipal Law and, therefore, will not be subject to the competitive bidding requirements set forth therein.

**NOW, THEREFORE, BE IT RESOLVED** that a written RFP shall be prepared for the cleanup of the above-identified properties in accordance with the Town's Procurement Policy; and

**BE IT FURTHER RESOLVED** that the Town Supervisor shall compile a list of all vendors from whom quotes have been requested and the quotes offered; and **BE IT FURTHER RESOLVED** that the lowest responsible proposal or quote shall be awarded the public works contract(s) unless the Town Supervisor prepares a written justification providing reasons why it is in the best interest of the Town and its taxpayers to make an award to other than the low bidder, and such award is approved by the Town Board; and **BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

The adoption of the foregoing Resolution was moved by Councilor Ingerson, seconded by Councilor Farrands, and duly put to vote, which resulted as follows:

Councilor Clothier	Aye	Councilor Farrands	Aye
Councilor English	Aye	Councilor Ingerson	Aye
Supervisor Snow, Jr.	Aye		

The resolution was thereupon declared duly adopted.

### **RESOLUTON**

**WHEREAS**, a vacancy exists on the Zoning Board of Appeals with the resignation of T. Palmitese; and

**WHEREAS**, a special meeting was set at the Work Session of the Town Council on February 27, 2024, to be held at 6:30pm on March 13, 2024; and

**WHEREAS**, the purpose of the meeting was to conduct interviews of interested persons who, submitted written notification to the Town Clerk by February 29, 2024;

**THEREFORE, BE IT RESOLVED**, by the Town Council of the Town of Granby that Daniel Shue is hereby appointed to the Zoning Board of Appeals to fulfill the term currently vacant that expires on December 31, 2025.

The adoption of the foregoing Resolution was moved by Councilor Ingerson, seconded by Councilor Clothier, and duly put to vote, which resulted as follows:

Councilor Clothier	Aye	Councilor Farrands	Aye
Councilor English	Aye	Councilor Ingerson	Aye
Supervisor Snow, Jr.	Aye		

The resolution was thereupon declared duly adopted.

### **BUDGET AMENDMENTS**

Supervisor Snow, Jr. would like to purchase storage boxes for records management. He is proposing to increase A.1460.410 by \$496.00, increase A.6410.411 by \$1,250.00 and decrease contingency by \$1,746.00.

Councilor Clothier made a motion, seconded by Councilor English to approve the budget amendments as proposed by Supervisor Snow, Jr., all were in favor, none opposed.

**PAYMENT OF TOWN BILLS**

Councilor Ingerson made a motion, seconded by Councilor Farrands to pay the Town bills as audited on Abstracts #5 and 5A, all were in favor, none opposed.

General Fund	\$24,144.93	Highway Fund	\$10,204.50
Capital Projects	\$21,614.23	SW Fund	\$19,447.69

**ITEMS FOR WORK SESSION MARCH 27, 2024**

Additions to codes – fee schedule  
Changes to permit process

**PUBLIC COMMENT - Bob Phillips** – He asked if a letter of occupancy has to be issued before someone can move into a place. Councilor Ingerson answered that the Certificate of Occupancy goes with the structure, but if they are living in a shed, then permits would not have been pulled. He also questioned if the mobile home on the Dickquist property has been condemned. Supervisor Snow, Jr. answered that the Town has no authority to condemn a property. We can only deem the property unsafe for entry.

**ADJOURNMENT**

Councilor Ingerson made a motion, seconded by Councilor Farrands to adjourn the meeting.

Meeting adjourned at 8:41 P.M.