

**TOWN OF GRANBY  
TOWN BOARD MEETING  
APRIL 10, 2024  
7:00 P.M.**

**CALL TO ORDER**

Deputy Supervisor Crego called the meeting to order at 7:02 P.M. leading those present in the Salute to the Flag. Present for the **roll call** were Deputy Supervisor Jane Crego, Councilors Eric Clothier, Crystal English, Sandra Farrands and Marianne Ingerson. Supervisor Snow, Jr. was not present. Highway Superintendent Dan Duncan was also present. There were no residents in attendance.

Councilor Ingerson made a motion, seconded by Councilor Clothier to dispense with the reading of the minutes of the previous meetings and accept them as written, all were in favor, none opposed.

**PUBLIC COMMENT - NONE**

Councilor Ingerson made a motion, seconded by Councilor English to reopen the Public Hearing, all were in favor, none opposed.

There were no additional comments for the Public Hearing.

Councilor Ingerson made a motion, seconded by Councilor Clothier to close the Public Hearing, all were in favor, none opposed.

**COMMUNICATIONS AND ANNOUNCEMENTS**

We received a letter from the Oswego County Health Department regarding a garbage compliant at 55 Wybron Road. The County Health Department has given the resident fourteen (14) days to clean up the property.

The Board has received NYS budget information regarding the budget's funding impacts on Towns.

National Grid has announced the "Upstate Upgrade". This is a multi-year effort to improve grid resilience and deliver a smarter, stronger, and cleaner energy grid.

The Oswego County Health Department has sent flyers for health programs and classes to be offered throughout the County.

Supervisor Snow, Jr. received a letter from the New York State Department of Public Service in response to a letter he wrote regarding Case 14-M-0094, Proceeding on Motion of the Commission to Consider a Clean Energy Fund.

We received a survey from Oswego County regarding broadband issues.

## **REPORTS FROM DEPARTMENTS**

Deputy Supervisor Crego read the SLFRF Compliance Report as prepared by Supervisor Snow, Jr. detailing the projects conducted with ARPA funds.

The Supervisor's financial report has been emailed to the Board. There were no questions on the financial report.

**Town Clerk** – Total revenue for March was \$3,958.95. A check in the amount of \$80.00 was sent to the New York State Department of Ag & Markets for the spay/neuter program and a check in the amount of \$3,878.95 went to the Supervisor for local shares.

Councilor Clothier made a motion, seconded by Councilor Ingerson to approve the Supervisor's and Town Clerk's financial reports, all were in favor, none opposed.

**Code Enforcement** – There were 15 building permits issued with fees of \$2,297.45 and a construction value of \$143,800.00. There were 15 building inspections conducted and 8 building permits closed. There were 5 fire inspection and operating permits completed with fees of \$125.00 and 9 fire inspections conducted. There were 14 violations issued, 9 violations inspections and no violations corrected. Councilor Ingerson has invited the entire Code Enforcement office to our next meeting on April 16, 2024.

**Planning/Zoning** – Councilor English attended the last Planning Board meeting. A solar company gave a presentation to outline how the development of a solar farm progresses. Planning Board Chairperson Crego said Walmart has notified the Planning Board that they will be doing an addition and painting the building.

**Youth/Seniors** – Councilor Farrands said the Seniors are planning a four-day trip in April. They are planning to come and address their current situation when we get into the new building.

**Highway** – They have been picking up trees and brush that they have cut down on Chase Road and Hanley Road. They have been breaking the trucks down to get ready to haul gravel.

**Supervisor** – (Read by Deputy Supervisor Crego) He had a meeting regarding closing out the Water Service Area 7 grant and subdivision review training from Oswego County. Supervisor Snow, Jr. also had a DebtBook meeting and GASB98 reporting. He had an AmpliFund meeting about project/grant management and an Association of Towns Supervisor’s Roundtable. He attended Codes Court on March 25<sup>th</sup> and April 1<sup>st</sup> and attended the Fulton Common Council Meeting regarding the annexation of North Bay. He has also been working on ICMA training and is attending the New York Planning Federation and ICMA Reimagine Local Government Conference. Supervisor Snow, Jr. has been meeting regularly with Tom Anthony regarding the new Town Hall project and a punch list is being created. The Shineman Foundation grant application for the Town Park Project has been submitted. A map for the NW Water Project has been created and he is working on materials for an informational meeting. There will be a Smart Growth Comprehensive Planning meeting on April 11<sup>th</sup>. The last required documents have been submitted for NY Parks and he has been continuing to work on ICMA courses and has completed GFOA courses. Supervisor Snow, Jr. will be presenting at the NYGFOA Annual Conference and has been asked to serve on their Executive Board.

The Board reviewed the bids from the contractors to bring certain properties in compliance. The Board would like to have clarification on some items before making a decision.

## **MOTIONS AND RESOLUTIONS**

Granby residents Wanda and Mary Luce rented the community center on March 30, 2024. They would like to donate the \$50.00 required deposit to the Granby Youth Program.

**WHEREAS**, the policy of the Town Council is that a \$50 refundable deposit is required in order to rent the Community Center, and

**WHEREAS**, Ms. Wanda Luce and Ms. Mary Luce, residents of the Town of Granby, rented the Community Center of March 30, 2024, and

**WHEREAS**, Ms. Wanda Luce and Ms. Mary Luce wish to donate their deposit to the Town of Granby for the purpose of funding programs for youth,

**NOW THEREFORE BE IT RESOLVED**, the Town Council of the Town of Granby accepts the \$50 donation from Ms. Wanda Luce and Ms. Mary Luce for youth programs.

Councilor Clothier made a motion, seconded by Councilor Ingerson to adopt the Resolution to accept the donation to the Youth Program, all were in favor, none opposed.

Resolution for New York State and Local Retirement calendar for Justice Carl Schmidt.

**BE IT RESOLVED**, that the Town Council of the Town of Granby (30583) hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:  
Carl Schmidt

Councilor Ingerson made a motion to, seconded by Councilor English to adopt the Resolution for the New York State Retirement Calendar for Justice Carl Schmidt, all were in favor, none opposed.

Resolution for the amendment of Local Law #3-2022

**WHEREAS**, the Town Council of the Town of Granby adopted Local Law #3 of 2022 titled *Providing for the Administration and Enforcement of the New York State Uniform Fire Prevention and Building Code*, and

**WHEREAS**, the Town Council discussed the procedures for pool permits and demolition permits at the Work Session held on March 27, 2024, and

**WHEREAS**, a public hearing was held on April 10, 2024, at 7pm as advertised for the public to comment on the proposed amendment to Local Law #3 of 2022, and

**WHEREAS**, there is a quorum present at this meeting,

**NOW THEREFORE BE IT RESOLVED** by the Town Council of the Town of Granby hereby amends Local Law #3 of 2022 to read the following:

Section 4: Building Permits  
Paragraph I. Time Limits

Building permits shall become invalid unless the authorized work is commenced within six months following the date of issuance. Building permits shall expire 12 months after the date of issuance. A building permit which has become invalid, or which has expired pursuant to this subsection may be renewed upon application by the permit holder, payment of the applicable fee, and approval of the application by the Code Enforcement Officer.

Pool permits shall expire after three months and can be renewed once by application providing that the installation is completed by October 1st.

Demolition permits shall expire after six months and can be renewed once for an additional four months.

Paragraph I. Time Limits

Councilor Farrands made a motion, seconded by Councilor English to adopt the Resolution for the update of Local Law #3-2022, all were in favor, none opposed.

**PAYMENT OF TOWN BILLS**

Councilor Clothier made a motion, seconded by Councilor Ingerson to pay the Town bills as audited on Abstract #7, all were in favor, none opposed.

General Fund	\$35,427.03	Highway Fund	\$42,131.85
Capital Projects	\$42,266.70		

**ITEMS FOR WORK SESSION ON APRIL 16<sup>TH</sup> AT 6:00 P.M.**

Bids for property compliance  
Codes Department

**ADJOURNMENT**

Councilor Ingerson made a motion, seconded by Councilor Clothier to adjourn the meeting.

Meeting adjourned at 7:49 P.M.