

**TOWN OF GRANBY
BOARD MEETING
JULY 10, 2024
7:00 P.M.**

CALL TO ORDER

Supervisor Snow, Jr. called the meeting to order at 7:00 P.M. leading those present in the Salute to the Flag. Present for the **roll call** were Supervisor John Snow, Jr., Councilors Eric Clothier, Crystal English, Sandara Farrands and Marianne Ingerson. Highway Superintendent Dan Duncan, Deputy Supervisor/Planning Board Chairperson Jane Crego and ZBA Chairperson Cheryl Anthony were also present. There were four residents in attendance.

Councilor Clothier made a motion, seconded by Councilor Farrands to dispense with the reading of the minutes of the previous meetings and accept them as written, all were in favor, none opposed.

Supervisor Snow, Jr. welcomed everyone to the new Town Hall.

PUBLIC COMMENT – Bill and Marcia Case – They are appealing to the Board to help them get answers regarding the issues with their new home and the Codes Department. They want to move forward and are asking for suggestions as to what they should do.

COMMUNICATIONS AND ANNOUNCEMENTS

The Board received a letter from Justice Francis Doyle requesting approval for a previous court clerk to be re-appointed on a part-time basis of no more than 20 hours per week. No action was taken because the employee packet has not been picked up by the proposed applicant.

The Board received a letter of recommendation for Dave Waldron to be named as Citizen of the Year by Chris Waldron, Director of the City of Fulton Parks and Recreation. Supervisor Snow, Jr. suggested we do a proclamation, the Board agreed.

We have received a Memorandum from the New York State Department of Taxation and Finance for the 2025 revaluation. This is a mutual agreement to complete the project. Our equalization rate has fallen considerably again. When the equalization rate falls below 95% our seniors and veterans are not receiving the full amount of their exemption.

Supervisor Snow, Jr. has received notification from the CNY Community Foundation that the Town will be receiving \$75,000.00 for our Park Project. We have received \$625,000.00 in grants for the project, plus another \$15,000.00 from NYSERDA.

REPORTS FROM DEPARTMENTS

Supervisor – He emailed his monthly financial report to the Board. There were no questions on the financial report.

Town Clerk/Tax Collector – Total revenue for June was \$2,599.40. A check in the amount of \$40.00 was sent to the New York State Department of Ag & Markets for the spay/neuter program, a check to the Supervisor in the amount of \$2,535.78 for local shares and \$23.62 to the DEC for licenses. The Town Clerk received notice that Tee Time of CNY located at 1977 State Route 48 has applied for a liquor license.

Councilor Ingerson made a motion, seconded by Councilor English to approve the financial reports of the Supervisor and the Town Clerk, all were in favor, none opposed.

Code Enforcement/Zoning - There were 16 building permits issued with fees of \$1,542.00 and a construction value of \$60,750.00. There were 39 building inspections conducted and 10 building permits closed. There were 3 fire inspection and operating permits completed with fees of \$75.00 and 4 fire inspections conducted. There were 75 violations issued, 47 violation inspections and 24 violations corrected. There was 1 stop work order issued. Supervisor Snow, Jr. added the enforcement action ordered by the Supreme Court that the Dickquist property be cleaned up by the Town has been completed. It took three days, which was two days longer than anticipated. Every structure on the property has been flagged as being unfit for human occupancy. The team of Code Enforcement and Peace Officers did an amazing job. The Town will pay the contractor for the clean-up. We will then be invoicing the owner for the cost. If the bill remains unpaid, it will be applied to the tax bill for 2025.

Assessor – The final tax roll is online and on the County database. The Assessor will be out of the office next week for annual mandatory training.

Planning Board – Chairperson Crego reported they have three ongoing projects. Walmart is changing the front of the building and painting. The Solar Project is waiting for approvals and Thunder Island is updating their site plan.

ZBA – Chairperson Anthony reported they had a Public Hearing for an area variance. She also said the ZBA is discussing having a monthly meeting instead of just meeting on an as needed basis. They could use this time for discussion and training.

Youth/Seniors– She had 20 participants at the end of school celebration at Scoops on June 26th. Councilor Farrands will be inviting both the Youth Director and the Seniors to a meeting in the future for updates.

Highway Superintendent – Chase Road has been paved and they will be starting Hanley Road on Monday. The mower has been out when they don't need the manpower for paving. Highway Superintendent Duncan asked about a generator for the Highway Garage. Supervisor Snow, Jr. asked him to get quotes for the Highway, Town Hall and Community Center.

Supervisor – He took June 6th thru 9th off to accompany the Hannibal High Senior Class on their trip to New York City as Senior Class Advisor. He logged 200 hours for the month of June. He met with NYSEDA and also the Legal Legislative Team for New York GFOA and attended the GFOA Board Meeting. He spent time at the Dickquist property clean-up project. Supervisor Snow Jr. attended a GFOA Board member orientation and also attended a workshop, Estimating and Understanding the Costs Of Highway Projects. He met with the DOT about our Thriving Communities program application. We were not chosen for the program, but Supervisor Snow, Jr. will be looking into other grant opportunities. He attended the Oswego County Fair for Elected Officials Day and attended the ZBA meeting. He had a workshop on emergency preparedness and joined the AOT roundtable on a Zoom call. Regarding Capital Project Management, the New Town Hall Project is not ready to be switched over yet, as we are still receiving a few bills. He meets regularly with Project Manager Tom Anthony. We will be moving into the new building next week. We have been notified by the Department of Labor to withhold money for the roof until we are given approval to release it. The bids for technical and professional services are in for the Park Project. He is exploring CDBG opportunities for the Northwest Water Project. Supervisor Snow, Jr. will be filing his quarterly report for Smart Growth Comprehensive Planning. He will be submitting the quarterly report for the LWRP. Our Water Advisory Board has been formed. The CREST Grant for the Highway trucks has been signed and we are waiting for the New York State Senate to convene for approval. He is working with Jennifer, the New York Parks administrator regarding the \$500,000.00 park grant. He signed the contract for the CNY Community grant. He is continuing his professional development by taking several classes. Supervisor Snow, Jr. was notified that a tree had fallen on the Town Hall during the storm we had a couple weeks ago. He was unsure of any damage and the Highway crews were already out, so he called a tree company to come and remove the tree. There was some damage to the roof, but fortunately it was minimal. Councilor Clothier said Mr. Bartlett from Vale Tree service is donating his services to the Town. Code Enforcement Officer Dalton has been out looking for property maintenance problems. Supervisor Snow, Jr. has been generating letters to send to the residents where there are issues. He had a meeting with Fulton regarding affordable housing. They would like to see Granby put housing in the Town. In order for our Town to accommodate any type of building, we need infrastructure. Without water and sewer available, no one can build a housing complex in our Town.

Supervisor Snow, Jr. showed the Board how the roads data program gives information on the screen in the meeting room. The program shows the grip of the road, weather, temperature and wind information. This information will be valuable for the road maintenance in the winter.

MOTIONS AND RESOLUTIONS

Councilor English made a motion, seconded by Councilor Farrands to approve the budget amendments as proposed by Supervisor Snow, Jr., all were in favor, none opposed.

Increase A.1410.210 by \$ 800.00	Increase A.6410.411 by \$ 875.00
Increase A.8020.410 by \$1,719.00	Decrease A.1990.400 by \$3,394.00

RESOLUTION

BE IT RESOLED that the Town Council of the Town of Granby hereby appoints James Gray to a provisional appointment of Code Enforcement Officer.

Councilor Ingerson made a motion, seconded by Councilor Farrands to adopt the Resolution to appoint James Gray as Code Enforcement Officer, all were in favor, none opposed.

RESOLUTION

Councilor Ingerson made a motion, seconded by Councilor English to adopt Local Law #1-2024, Exemption for Volunteer Fire Fighters, a roll call vote was taken,

Councilor English	Aye	Councilor Clothier	Aye
Councilor Farrands	Aye	Councilor Ingerson	Aye
Supervisor Snow, Jr.	Aye		

Councilor Ingerson made a motion, seconded by Councilor English to award the grant administration to KL Consulting and the design to Miller Engineering for the Park Project, all were in favor, none opposed.

ITEMS FOR WORK SESSION JULY 24, 2024

Generator bids	Plans for ribbon cutting celebration
Vision Statement	

PAYMENT OF TOWN BILLS

Councilor Ingerson made a motion, seconded by Councilor Farrands to pay the Town bills as audited on Abstracts 13, 13A and 13B, all were in favor, none opposed.

General Fund	\$36,712.75	Highway Fund	\$130,950.38
Capital Improvements	\$28,471.26		

PUBLIC COMMENT – Tom Anthony – The Compound has motor homes and campers arriving for an event this weekend. Why isn't Codes violating them for no operating permit.

ADJOURNMENT

Councilor Clothier made a motion, seconded by Councilor Farrands to adjourn the meeting.

Meeting adjourned at 8:31 P.M.