

**TOWN OF GRANBY
BOARD MEETING
MARCH 9, 2022
7:00 P.M.**

PUBLIC HEARING

Supervisor Snow, Jr. called the Public Hearing to order at 7:00 P.M. Present for the **roll call** were Supervisor John Snow, Jr., Councilors Rodney DeLong, Sandra Farrands, Marianne Ingerson and Irene Wiestner. Highway Superintendent Dan Duncan was also present. There were 3 residents in attendance.

Supervisor Snow, Jr. explained this Public Hearing is for the Code Enforcement Local Law which provides the legal authority to enforce the fire and building code for the State of New York locally. This law is an amendment that will replace the existing law that was passed last year. It has the changes to enforce the new code that changed January 1st, 2022, and addresses the new changes the State will be implementing.

Hearing no comments Councilor DeLong made a motion, seconded by Councilor Ingerson to close the Public Hearing, all were in favor, none opposed.

The Public Hearing was closed at 7:03 P.M.

CALL TO ORDER

Supervisor Snow, Jr. called the meeting to order at 7:04 P.M leading those present in the Salute to the Flag.

Councilor DeLong made a motion, seconded by Councilor Farrands to dispense with the reading of the minutes of the previous meetings and approve them as written, all were in favor, none opposed.

PUBLIC COMMENT – Two residents from German-Dale Drive asked when the garbage is going to get cleaned up in this Town. There are several places with large amounts of garbage in the yard. Councilor Ingerson explained how the process works in the Codes Office. They also said the ditch in their front yard doesn't drain. The Highway Superintendent has looked at it and told them there is nothing that can be done. Councilor Ingerson asked Mr. Duncan to look at it again. They have also asked the Town to take a tree down and said the Town won't do it. There is no maintenance on German-Dale Drive. They can't get up the road in the winter because it is not plowed. There are also buildings in the Town that need to be taken down.

COMMUNICATIONS AND ANNOUNCEMENTS

We have received notice of the 2022 tentative special franchise full values notification.

Oswego County Planning has returned the 239 response for the revocation of permits.

The annual Code Enforcement report was filed with DOS.

The Peace Officer Academy curriculum was approved by the Division of Criminal Justice Services.

The Annual Update Document for 2021 with supplementary illustrative notes has been filed with the Town Clerk.

REPORTS FROM DEPARTMENTS

Dog Control Officer – One dog picked up in January, one dog picked up in February. Twenty-three notices of unlicensed dogs were issued.

Code Enforcement/Zoning – There were 2 building permits issued with fees of \$100.00 and construction value of \$28,238.00. There were 7 other permits issued with fees of \$350.00. There were 7 building and other permits closed and 14 building inspections conducted. There were no fire inspections. There were 5 violations issued, 7 violation inspections and 2 violations corrected.

Supervisor – Financial statement for February was given to the Town Board and filed with the Town Clerk. There were no questions on the financial statement. Planning and Zoning meeting minutes have been given to the Town Board. Supervisor Snow, Jr. is going to see that the new ZBA members receive proper training. He and Councilor Ingerson had a meeting with Assessor Roach regarding the revaluation. Councilor Ingerson said Mr. Roach would be doing the work himself at no charge to the town, except for a clerk for mailings and answering the phone.

Highway Superintendent – They have been plowing, fixing potholes and cutting brush with the tractor. They have been working on the trucks. The truck that has been out for repair is back and the Gradall has to go out to repair an oil leak. He has been in contact with the insurance company and a contractor regarding the salt dome.

Councilor DeLong made a motion, seconded by Councilor Wiestner to advertise for a 74 ft wide x 90 ft long cover, non-fire retardant end-wall with at least a 25 year warranty, all were in favor, none opposed.

Sealed Bids will be due by March 23rd, 2022 at 3:00 P.M.

Town Clerk/Tax Collector – Total revenue for February was \$2,049.76. A check in the amount of \$59.00 was sent to the NYS Dept. of Ag. & Markets for the spay/neuter program and a check in the amount of \$22.50 went to the NYS Health Department for marriage licenses. A check in the amount of \$1,968.26 to the Supervisor for local shares. We have collected 3.6 million dollars in taxes and second notices will be going out this week.

Justice – The Court will be closed until March 21st. Justice Doyle is asking for an additional clerk.

Supervisor – He attended a workshop for the Association of Towns annual training which was virtual this year. He had a meeting with the insurance agent about the new Town Hall property. Fulton Savings will pay the Town \$1,200.00 per month rent for their ATM, and pay the utilities until they move to a new location within six to eight months. Supervisor Snow Jr. has met with the new Codes Officer. The Town Engineer, Town Clerk and Supervisor met with King & King Architects to discuss a concept design for the Community Center. The zoning review team is working on a comprehensive zoning legislation. He has a meeting with Doug Miller and CEO Tanner about the Case building permit issue. The AUD has been filed with the Town Clerk and sent to the Comptrollers Office. He has been working on the FEMA grant that we applied for two years ago and also the one the Board approved this year. He is trying to make a clean copy of the Zoning Ordinance Book. Supervisor Snow, Jr. will be attending NYGFOA training on April 7th and 8th in Albany.

Councilor Farrands spoke with Larry Flora of the Granby Seniors Group. He said they are in need of paper products at the Community Center. The Town Clerk said she takes trash bags to the Community Center on an as needed basis because if a whole box goes over it disappears. The cleaning service is supposed to be taking care of the paper product.

Councilor DeLong asked Highway Superintendent Duncan to make sure the door at the Community Center is shoveled out.

MOTIONS AND RESOLUTIONS

Councilor Wiestner made a motion, seconded by Councilor DeLong to update the Video Surveillance Policy, all were in favor, none opposed.

Supervisor Snow, Jr. made a motion, seconded by Councilor DeLong to re-appoint Joseph Harris to the Board of Assessment Review, all were in favor, none opposed.

Councilor Ingerson made a motion, seconded by Councilor Wiestner to authorize the Supervisor to sign the agreement for the ClearGov Capital Project Management Proposal, all were in favor, none opposed.

Supervisor Snow, Jr made a motion, seconded by Councilor DeLong to award \$10,000.00 in ARPA funds to each fire district for the purchase of thermal imaging cameras to improve fire safety in the entire Town of Granby, all were in favor, none opposed.

Councilor Ingerson made a motion, seconded by Councilor Farrands to accept a donation of historical documents for permanent collection from Rhonda Nipper, all were in favor, none opposed.

Councilor DeLong made a motion, seconded by Councilor Wiestner to adopt Local Law #3-2022, Code Enforcement Law to authorize the enforcement of the New York State Building and Fire Code, a roll call vote was taken;

Councilor DeLong	Aye	Councilor Farrands	Aye
Councilor Ingerson	Aye	Councilor Weistner	Aye
Supervisor Snow, Jr.	Aye		

Supervisor Snow, Jr. will email the old lawn mowing contract to the Board so we can discuss what we want the specifications to be for this year at the work session.

Councilor DeLong made a motion, seconded by Councilor Weistner to approve the budget amendments as proposed by Supervisor Snow, Jr, all were in favor, none opposed.

Decrease DA.5142.482 by \$5,000.00	Increase DA.5010.119 by \$5,000.00
Increase A.8664.210 by \$3,400.00	Increase A.4489.R by \$3,400.00

There was discussion regarding the roles of the Zoning Board of Appeals and the Planning Board. After reading the minutes of the last Zoning Board meeting, Mr. Snow, Jr., as a resident, is questioning the actions of the Zoning Board. With three new members on this Board, Supervisor Snow, Jr. is suggesting they provide training.

PAYMENT OF TOWN BILLS

Councilor DeLong made a motion, seconded by Councilor Weistner to pay the Town bills as audited on Abstracts #5 and 5A, all were in favor, none opposed.

General Fund	\$16,026.85	Highway Fund	\$33,174.43
Capital Projects	\$ 3,000.00		

EXECUTIVE SESSION

Councilor DeLong made a motion, seconded by Councilor Farrands to discuss possible litigation, update on litigation and contract negotiations, to include the Highway Superintendent and the Town Clerk, all were in favor, none opposed.
The Board entered into Executive Session at 8:46 P.M.

Councilor Ingerson made a motion, seconded by Councilor Farrands to end Executive Session and reconvene the meeting, all were in favor, none opposed.

The meeting was reconvened at 9:15 P.M.

There was no action taken in Executive Session.

Councilor DeLong made a motion, seconded by Councilor Ingerson to accept the Teamster proposal that the Highway workers summer hours start date will be moved from May 2, 2022 to April 4, 2022 as well as May 1, 2023 to April 3, 2023 to sunset at the end of the contract, all were in favor, none opposed.

ITEMS FOR WORK SESSION

Public Hearing – Revocation of Permits
AUD Review

Mowing Specs

ADJOURNMENT

Councilor Ingerson made a motion, seconded by Councilor DeLong to adjourn the meeting.

Meeting adjourned at 9:21 P.M.