

**TOWN OF GRANBY
BOARD MEETING
APRIL 13, 2022
7:00 P.M.**

CALL TO ORDER

Supervisor Snow, Jr. called the meeting to order at 7:04 P.M. leading those present in the Salute to The Flag. Present for the **roll call** were Supervisor John Snow, Jr., Councilors Rodney DeLong, Sandra Farrands, Marianne Ingerson and Irene Wiestner. Planning Board Chairperson Jane Crego and Court Clerk Jessica King were also present. There was one resident in attendance.

Supervisor Snow, Jr. made a motion, seconded by Councilor DeLong to dispense with the reading of the minutes of the previous meetings and accept them as written, all were in favor, none opposed.

PUBLIC COMMENT - None

COMMUNICAITONS AND ANNOUNCEMENTS

The County sent a letter to the residents of West Fifth St. Road informing them that as of April 15, 2022 the road will be known as County Route 25.

REPORTS FROM DEPARTMENTS

Dog Control Officer – No dogs were picked up in March. There were 26 notices of unlicensed dogs issued.

Highway Superintendent – In Highway Superintendent Duncan's absence, Supervisor Snow, Jr. read the Highway report. Two dump trucks and the smaller 819 truck are ready to haul gravel. The other three trucks are cleaned, but we are waiting to take the plows off. The Gradall is still at the mechanic's, hopefully it will be back next week. They are starting to sweep the intersections and hauling gravel for the roads. They will be starting the ditching as soon as the Gradall comes back. To cover the cost of truck repairs, Highway Superintendent Duncan is asking the Board to adjust the budget as follows; Transfer \$5,000.00 from DA5110.211 and \$5,000.00 from DA.5110.252 into DA 5130.412

Planning Board – They had a Public Hearing last week with the owners of the Bilou skating rink. They plan to use the front portion of the building for a gym and the back portion will be public storage. They will be keeping the restaurant for now. The other applicant was tabled due to pending court action.

Zoning Board – They had a case of someone wanting to live in a camper temporarily while building a new house. Supervisor Snow, Jr. reported that the Zoning Board has been named in an Article 78.

Youth/Seniors – Supervisor Snow, Jr. said we got a bookshelf for all the books the Seniors store at the community center. Some of the books have been destroyed by previous flooding because they were on the floor. Councilor Farrands will reach out to the Seniors to find out the status of the books.

Town Clerk/Tax Collector – Total revenue for March was \$1,813.23. A check in the amount of \$70.00 was sent to the New York State Department of Ag & Markets for the spay/neuter program and a check in the amount of \$1,743.23 went to the Supervisor for local shares. Property taxes have been returned to the County. We collected 90 percent of the tax levy this year. Total amount of penalties is \$10,704.26.

Supervisor – Financial reports have been emailed to the Board. There were no questions or comments. Supervisor Snow, Jr. had a meeting with Doug Miller and Howard Tanner, CEO, regarding the Certificate of Occupancy on the Jones Road property. He and the Town Clerk met with the architect team at King & King about ideas for remodeling the community center. They will be putting a concept plan together for us. He has been meeting with the ClearGov team to get our capital planning up and running. On March 28th he met with Kristy LaManche and Doug Miller about reapplying for funds to complete a local waterfront revitalization plan. Supervisor Snow, Jr. attended NYGFOA conference in Albany last week. On Thursday, he graduated from the Government Finance Institute, which was a personal goal of his. Water Service Area 7 has reached substantial completion and restoration will continue during the spring. We have been getting calls from residents about the restoration. Unfortunately, it has been too wet to get that work started. We will be taking possession of the 2022 Ford F-350 truck tomorrow that has been on order for over a year. The F-250 will be here next week. With the help of the Highway Department and the Supervisor's Clerk the two storage rooms have been cleaned out at the community center. Bach Environmental inspected our fuel tanks. They indicated that we need to think about replacing the underground tank. He has reached out to Docteur Environmental about getting a quote. In 2018 Supervisor Snow, Jr. was the second Town Supervisor in the State to earn the designation of Certified Town Official. He has now been assigned a newly appointed Town Supervisor to mentor. They had a zoom meeting and discussed the items of the State budget and how they impact towns. He reminded the Board that if a resident contacts them about the new water service area, they need to fill out the OCWA application and get a building permit to have an inspection. OCWA will not schedule a meter installation until they have heard from the Town. We have started getting the spring calls. A lot of them are neighbor disputes. Supervisor Snow, Jr. reminded the Board that the Town cannot be involved in neighbor disputes. There is a new property owner at Chateau West. They are remodeling and will be evicting residents that are behind with their rent.

Supervisor Snow, Jr. told the Board that we have been a Board now for a quarter of a year and he is happy with the direction we are taking. We have a lot of work to do and he is confident that we have the Board to get things done. He would like to work on strategic planning and asked the Board how they would like to accomplish this. He also reminded the Board that he is a member of the Board. He and the Board make the policies and the Supervisor sees that these policies are enforced. We as a Town Board need to nurture an environment where trust, collaboration and creativity can thrive so that we can ensure that our residents, property owners and visitors are receiving the best service in the most efficient way possible. This isn't a nice phrase to call our mission statement, but our charge as the elected leaders of the Town.

Justice – Councilor Ingerson met with both Justices. Justice Schmidt thinks having a second person in the office is a good idea, especially to cover for vacations and sick time. She agreed that 10 to 15 hours would be sufficient. They have all agreed to wait a couple of months before a decision is made to see what the status of the office is at that time before moving forward with anything. The Board will revisit this issue in July.

MOTIONS AND RESOLUTIONS

Supervisor Snow, Jr. made a motion, seconded by Councilor Ingerson to set a Public Hearing on April 27th, 2022 at 6:00 P.M. for the Solar Update Local Law, all were in favor, none opposed.

Supervisor Snow, Jr. made a motion, seconded by Councilor DeLong to set a Public Hearing on April 27th, 2022 at 6:00 P.M. for the Mobile Food Vendor Law, all were in favor, none opposed.

Supervisor Snow, Jr. would like to adopt DebtBook for our debt reporting. The better we are at debt reporting, the better off we are for financing. We can pay for this program with the Fulton Savings Bank lease of the ATM at the new municipal building.

Councilor Ingerson made a motion, seconded by Councilor Wiestner to accept the DebtBook proposal, all were in favor, none opposed.

Councilor Wiestner made a motion, seconded by Councilor Ingerson to approve the budget amendments as proposed by Supervisor Snow, Jr. as follows;

Increase A.1340.442 by \$ 6,835.00	Increase A1410.441 by \$ 830.00
Increase A.1460.410 by \$ 1,250.00	Increase A.1910.481 by \$ 730.00
Increase A.3410.400 by \$20,000.00	Decrease A.1990.400 by \$2,810.00
Increase A.4089.R by \$26,835.00	Increase A.1410.441 By \$ 866.00
Increase A.5010.420 by \$ 110.0	Increase A.8010.410 by \$ 350.00
Increase A.8664.210 by \$ 400.00	Decrease A.1990.400 by \$1,726.00
Increase DA.5130.412 by \$10,000.00	Decrease DA.5110.211 by \$ 5,000.00

Decrease DA.5110.252 by \$ 5,000.00

Supervisor Snow, Jr. joined the National Government Finance Officers Association and was asked to be on the Committee for small Government. He would like to attend the national conference in June.

Councilor DeLong made a motion, seconded by Councilor Ingerson to allow Supervisor Snow, Jr. to attend the National Government Finance Officers Association Conference in Austin Texas in June, Councilors DeLong, Farrands, Ingerson and Wiestner were in favor, Supervisor Snow, Jr. abstained.

Supervisor Snow, Jr. made a motion, seconded by Councilor DeLong to enter into a preliminary 284 Agreement with Highway Superintended Duncan in the amount of \$100,000.00 for road repairs, all were in favor, none opposed.

PAMENT OF TOWN BILLS

Councilor Farrands made a motion, seconded by Councilor Wiestner to pay the Town bills as audited on Abstracts 7 and 7A, all were in favor, none opposed.

General Fund	\$14,073.91	Highway	\$30,497.57
Capital Projects	\$ 4,386.00	Lighting	\$ 100.59

ITEMS FOR WORK SESSION

Assessor Roach
Public Hearings

EXECUTIVE SESSION

Supervisor Snow, Jr. made a motion, seconded by Councilor Wiestner to enter into Executive Session to discuss matters related to pending litigation, specifically the Article 78 proceedings and an action that was taken by the Board against a property, and to discuss matters leading to the possible suspension and/or discipline of a specific employee(s), all were in favor, none opposed.

The Board entered into Executive Session at 8:27 P.M.

Councilor Farrands made a motion, seconded by Councilor Ingerson to reconvene the meeting, all were in favor, none opposed.

The meeting was reconvened at 9:29 P.M.

There was no action taken in Executive Session.

ADJOURMENT

Supervisor Snow, Jr. made a motion, seconded by Councilor Farrands to adjourn the meeting.

Meeting adjourned at 9:29 P.M.