

**TOWN OF GRANBY
BOARD MEETING
MAY 11, 2022
7:00 P.M.**

CALL TO ORDER

Supervisor Snow, Jr. called the meeting to order at 7:00 P.M. leading those present in the Salute to The Flag. Present for the **roll call** were Supervisor John Snow, Jr., Councilors Rodney DeLong, Sandra Farrands, Marianne Ingerson and Irene Wiestner. Planning Board Chairperson Jane Crego and Highway Superintendent Dan Duncan were also present. There were no residents in attendance.

Councilor DeLong made a motion, seconded by Councilor Ingerson to dispense with the reading of the minutes of the previous meetings and accept them as written, all were in favor, none opposed.

PUBLIC COMMENT - None

COMMUNICATIONS AND ANNOUNCEMENTS

Substantial completion of Water Service Area 7 has been filed. Supervisor Snow, Jr. is retaining a portion of the payment from the contractor until restoration of the entire project is completed. Water is available for hook-up in every area.

REPORTS FROM DEPARTMENTS

Dog Control – There were no dogs picked up in April. He issued 14 notices of unlicensed dogs. There have been several dog bite reports, some requiring law enforcement assistance. One dog was voluntarily euthanized after the required 10 day quarantine and another was rehomed in a different township.

Town Clerk – Total revenue for April was \$2,355.50. A check in the amount of \$57.00 was sent to New York State Ag & Markets for the spay/neuter program, a check in the amount of \$2,274.88 to the Supervisor for local shares and \$23.62 to the DEC.

Pathway Illumination – Supervisor Snow, Jr. asked if any of the Board Members had obtained additional quotes for the lighting between the community center and Town Hall. They have not.

Highway – They have been hauling material for roadwork, filling potholes and working on the trucks. The Gradall is back from being repaired. He will be getting an estimate on the pole barn next week. The truck accessories for the new pick-up trucks will be \$10,000.00 for each truck. They have been undercoated and the decals will be here by

next week. The Board reminded Highway Superintendent Duncan that it was decided there will only be one plow purchased for the two trucks. However, both will be fitted with a plow mount so the plow can be used on both trucks. Supervisor Snow, Jr. stated the new trucks should not be put into service until they are decaled and the GPS systems installed.

Supervisor Snow, Jr. made a motion, seconded by Councilor DeLong to approve Highway Superintendent Duncan to spend up to \$15,000.00 to equip both new pick-up trucks with the list of equipment the Board approved at the last meeting to include GPS, undercoating, light bars, plow frames, one plow and running boards, all were in favor, none opposed.

Codes – February – There were five building permits issued with fees of \$150.00 and a construction value of \$55,640.00. There was one other permit issued with a fee of \$25.00. There were two building and other permits closed, two building inspections conducted and no fire inspections. There were three violations issued, eighteen violation inspections and nine violations corrected. March – There were five building permits issued with fees of \$606.13 and a construction value of \$163,850.02. There were fifteen other permits issued with fees of \$450.00. There were thirteen building and other permits closed, twenty-five building inspections completed and thirteen fire inspections conducted. There were two violations issued, two violation inspections and nine violations corrected. April – There were four building permits issued with fees of \$602.50 and a construction value of \$134,500.00. There were four other permits issued with fees of \$115.00. There were three building and other permits closed, thirteen building inspections conducted and two fire inspections conducted. There were ten violations issued, four violation inspections and two violations corrected.

Supervisor – Financial reports have been emailed to the Board. There were no questions. Supervisor Snow, Jr. has been driving the Town roads. We need more road signs for curves. He has been looking at properties and has given the Codes office a list of 50 properties to look at for possible violations. He sent them a second batch on Monday. He will continue until the entire Town is completed. Property maintenance is an issue. The owner of the problem property on Hanley Road will be served a summons to appear in Court. His job is to ensure that the property maintenance code, the fire code and the building code is being enforced by the Codes Officer. We also need to craft legislation for ADU's (Alternative Dwelling Units). This should help with the campers that have popped up all over the Town. He has noticed a lot of things being done without permits being issued. There must be equality in our enforcement. Everyone must be treated fairly. Supervisor Snow, Jr. reminded the Board that as Supervisor it is his job to enforce local laws and policies that the Town Board sets. He is not in charge. This responsibility falls on the Board collectively. The Board works together to create the direction, vision and goals for the Town. He has been working on the FEMA Grant and will be applying again for the Local Waterfront Revitalization Grant. There is a lot of red tape with the bank, but things are moving along. He hopes

to have a map and plan for the next Water Service Area soon. This includes County Route 85, Rathburn Road, Phillips Road, Ridge Road, Bingham Road, Pratt Drive and a small section of West Fifth Street Road. The Community Center renovation will most likely be divided up into phases over the next five years. Some of the projects he would like the Board to consider with our ARPA funds are painting the cold storage building, paving the Town Hall parking lot and the purchase of a Codes vehicle. He would also like the Planning Board to start working on revising our sub-division law and give the Board a recommendation. Supervisor Snow, Jr. would like to increase Code Enforcement Officer Hanford's hours for the summer. He is capped at 20 hours due to Civil Service, but we can request a temporary increase. He and Councilor DeLong attended a Workshop put on by the Lewis County Highway Superintendent. He gave the Board graphs depicting costs for maintenance for highway equipment from 2006 until 2021 and estimates from 2022 until 2031. He also gave the Board an estimate of present-day value for our Highway equipment and put it against our maintenance cost trend. We need to do something about replacing our Highway equipment. If we don't, we will be putting money into equipment for repairs that cost more than the equipment is worth.

Legislator – Legislator Solowy joined the meeting at 7:48 P.M. He reported there is a Legislature meeting tomorrow with nothing major on the agenda. Things are just going along right now. He will address the roadside mowing issue discussed at the last meeting with the County. At last month's Legislature meeting they voted to rescind the County gas tax. They later discovered that savings is not necessarily passed on to the consumers. The retailers are allowed to keep that money.

MOTIONS AND RESOLUTIONS

We received our CHIPS allotment so we need to make some budget amendments. We also made some updates at the community center. We now have internet and phone service as well as a new thermostat and the piano was tuned. We have training expenses and a transfer from Supervisor to Budget Officer.

Councilor DeLong made a motion, seconded by Supervisor Snow, Jr. to approve the budget amendments as proposed by Supervisor Snow, Jr, as follows, all were in favor, none opposed.

Increase DA.3089.R by	\$31,792	Decrease DA.3501.R by	\$ 13
Decrease DA.3589.R by	\$ 4	Increase DA.5112.251 by	\$31,775
Increase A.7140.210 by	\$ 650	Increase A.7140.410 by	\$ 1,000
Increase A.7140.481 by	\$ 500	Increase A.7140.494 by	\$ 1,000
Decrease A.1990.400 by	\$ 2,150	Increase A.8010.410 by	\$ 500
Decrease A.1990.400 by	500		

Councilor Ingerson made a motion, seconded by Councilor DeLong to establish a Capital Project for the Community Center Generator, all were in favor, none opposed.

Councilor Wiestner made a motion, seconded by Councilor Ingerson to authorize Supervisor Snow, Jr. to file for a FEMA Grant for a generator for the community center, all were in favor, none opposed.

Supervisor Snow, Jr. made a motion, seconded by Councilor Wiestner to accept the retirement calendar for Councilor Ingerson, a roll call vote was taken.

Councilor Delong	Aye	Councilor Farrands	Aye
Councilor Wiestner	Aye	Councilor Ingerson	Abstain
Supervisor Snow Jr.	Aye		

The Board has a copy of the five-year highway paving plan.

Supervisor Snow, Jr. asked Highway Superintendent Duncan to get a quote to pave the Town's half of West Eleventh Street.

The Roads before the Board for the 2022 Highway 284 Agreement are Wybron, Junior, Phillips and the back half of German-Dale.

Supervisor Snow, Jr. made a motion, seconded by Councilor Ingerson to approve the Highway 284 Agreement, a roll call vote was taken;

Councilor Farrands	Aye	Councilor Ingerson	Aye
Councilor Wiestner	Aye	Councilor DeLong	Aye
Supervisor Snow, Jr.	Aye		

Supervisor Snow, Jr. made a motion, seconded by Councilor Ingerson to change the June meeting calendar from June 8th to June 15th at 7:00 P.M. and June 22nd, to June 29th at 6:00 P.M.

Councilors Wiestner and Farrands are not available on June 15th.

Supervisor Snow, Jr. amended his motion to change the June meeting from June 8th to June 1st at 7:00 P.M. and hold the Work Session on June 22 as scheduled, all were in favor, none opposed.

PAYMENT OF TOWN BILLS

Councilor Wiestner made a motion, seconded by Councilor Ingerson to approve the Town bills as audited on Abstracts 9 and 9A, all were in favor, none opposed.

General Fund \$24,091.68
Capital Projects \$ 3,360.00

Highway Fund \$19,768.12

ITEMS FOR WORK SESSION AGENDA

Bids for walkway illumination
Roads to pave for next year

EXECUTIVE SESSION

Supervisor Snow, Jr. made a motion, seconded by Councilor Ingerson to enter into Executive Session to discuss matters relating to possible litigation and to discuss matters relating to the employment of a certain individual, to include the Town Clerk, Highway Superintendent, Legislator and Planning Board Chairperson, all were in favor, none opposed.

The Board entered into Executive Session at 8:29 P.M.

Supervisor Snow, Jr. made a motion, seconded by Councilor Farrands to reconvene the meeting, all were in favor, none opposed.

The meeting was reconvened at 8:56 P.M.

There was no action taken in Executive Session.

ADJOURNMENT

Councilor Ingerson made a motion, seconded by Councilor DeLong to adjourn the meeting.

Meeting adjourned at 8:59 P.M.