

**TOWN OF GRANBY
BOARD MEETING
JULY 13, 2022
7:00 P.M.**

CALL TO ORDER

Supervisor Snow, Jr. called the meeting to order at 7:01 P.M. leading those present in the Salute to the Flag. Present for the **roll call** were Supervisor John Snow, Jr., Councilors Rodney DeLong, Sandra Farrands, Marianne Ingerson and Irene Wiestner. Highway Superintendent Dan Duncan was also present. There were 3 Residents in attendance.

Councilor Ingerson made a motion, seconded by Councilor Farrands to dispense with the reading of the minutes of the previous meetings and accept them as written, all were in favor, none opposed.

PUBLIC COMMENT

Wallace Auser – The Board has a copy of the letter he wrote regarding repaving Windemere Drive. It his understanding that the Board and Highway Superintendent work together to come to a mutual resolution on road repairs and repaving. It is important for the Town to maintain the roads. If there are other roads that are in more need of repair, then the Town should, by all means, take care of those. The Board does a good job of trying to keep the taxes down. He personally thinks that whatever funds need to be appropriated to pay for the maintenance of roads the people would appreciate that and not resent it. If something could be done to assess the need to repave Windemere Drive and whatever other roads that are in need of repair, it would be appreciated. He would at least like to be put on a list for the near future.

Tom Kenyon – He was Alderman in the First Ward of Fulton for 14 years and he has a problem with Granby paying the entire cost of paving West Eleventh Street. That road splits the City of Fulton and the Town of Granby, and he thinks it is only fair that Fulton pay half of whatever the cost is.

COMMUNICAITONS AND ANNOUNCEMENTS

We have received a letter from Wallace Auser on Windemere Drive requesting that road be repaved. The Board received a copy of the letter.

REPORTS FROM DEPARTMENTS

Dog Control Officer – No dogs picked up in June, 8 unlicensed dog notices were issued. A woman on Cole Road was bitten by 2 dogs, one dog was shot and the other has not been able to be located by the Dog Control Officer or the County Health Department. The dog owner has avoided all attempts to be contacted. The victim received rabies treatment through the Department of Health. Because neither dog is able to be identified or located, dangerous dog charges cannot be pursued.

Town Clerk/Tax Collector – Total revenue for June was \$2,699.50. A check in the amount of \$161.00 went to the New York State Department of Ag & Markets for the spay/neuter program, a check in the amount of \$45.00 to the New York State Department of Health for marriage licenses and \$2,493.50 to the Supervisor for local shares.

Code Enforcement/Zoning – (May) There were 12 building permits issued with fees of \$851.45 and construction value of \$121,845.00. There were 17 other permits issued with fees of \$710.00. There were 15 violations issued, 11 violation inspections and 47 violations corrected.

Assessor – The final roll has been filed with the Town Clerk and is also on the Town Website.

Highway Superintendent – The Highway Department was on their annual shutdown last week and some of the men are taking vacation this week. They have been mowing and will be paving Phillips Road on Monday. The roof on the salt dome is done.

Supervisor – Financial reports have been sent to the Board. There were no questions or comments on the financials. We have been receiving calls regarding flooding. Supervisor Snow, Jr. said we have many new residents in the Town and may not realize that the Town cannot go on private property to make drainage repairs. We could form drainage districts, but that would be a very expensive project. Supervisor Snow, Jr. is waiting for the County to get back to him regarding paving West Eleventh Street. He will also be asking them for a quote to pave Windemere Drive. He filed a grant to update the Comprehensive Plan last year and we were awarded \$50,000.00. We will be forming a committee work on the Comprehensive Plan update. This will most likely be a two-year project. Restoration for Water Service Area 7 is winding down. If there are any issues, we need to know immediately because the project is being closed out at the end of the month. People seem to be looking for their properties to be repaired better than it was before the project. The contract states "as good as". Water Service Area 7 long term financing will be closing at the end of the year. Our first payment will be in March of next year with another payment in October. Preliminary numbers for debt service are approximately \$350.00 to \$360.00 per year. Budget preparations have begun. Department requests will be going out soon. Supervisor Snow, Jr. attended the

GFOA Conference. He attended courses on preparing a Capital Improvement Plan, developing a Capital Improvement Plan and the role of a Capital Improvement Plan. Also, responsibilities in debt management, infrastructure funding, GASBY 96, land use planning and revenues and lifecycle costing analysis on Capital Assets. This week he is attending a virtual forum on accounting, financial reporting, budgeting, forecasting and risk assessment. In assessing our Highway equipment situation, Supervisor Snow, Jr. believes our decisions should be data based. In 2021 the requested budget amount for Highway improvement funding was \$227,000.00. The budgeted amount was \$303,055.00 and the amended amount was \$401,740.92. In 2022 the requested amount was \$383,135.00, budgeted amount was \$381,133.00 and amended amount was \$402,908.00. We are spending and appropriating more than we ever have for improving our roads. The problem is the costs are increasing. We have Highway equipment that needs replacing. We need to be considering a first responder truck, dump trailer, Gradall, and tires. Supervisor Snow, Jr. and Highway Superintendent Duncan disagree about towing the road sweeper behind the new pickup truck. Supervisor Snow, Jr. would prefer a broom attachment for the front of the mower. Superintendent Duncan wants a sweeper to pull behind the pickup truck. Supervisor Snow, Jr. is also looking for information on a recycler. Highway Superintendent Duncan said the Town does not have the equipment to use that. Supervisor Snow, Jr. reported that Thunder Island is up and running. A statement was made in Oswego County Today that the Mayor of Fulton is working with Granby and Supervisor Snow, Jr. to open Thunder Island. Supervisor Snow, Jr. wants the Planning Board to know he respects their authority and he is not going over their heads. All he has done is help facilitate a fire inspection. He is not trying to bypass Planning or Codes. The Codes Office has been working to close out violations and building permits. The water permit process has become more streamline. Fire Inspections are getting done and if they do not comply, they will be shut down. The Town won the Supreme Court case concerning the property located at the corner of State Route 3 and Hannibal Street. Unfortunately, the individual does not seem to understand the Court Order. He will be receiving a summons for a Town Court date. When the Local Law regarding food trucks was passed the Town Board failed to set the fees for the food truck application and operating fees. Supervisor Snow, Jr. asked the Board to set those fees at this time.

Councilor Wiestner made a motion, seconded by Councilor DeLong to set the application fee for a food truck at \$250.00, the operating permit at \$25.00 and the fire inspection at \$25.00, all were in favor, none opposed.

We have received the commitment from the USDA for the new Town Hall. We will not be receiving any grant money, but we have secured an interest rate of 2.5%. Supervisor Snow, Jr. has been developing master plans for the Community Center and recreational areas. Plans must be in place to be eligible for grants. Supervisor Snow,

Jr. is considering attending the Budget Planning Academy in August. There are funds in his budget to pay for it, he just needs permission from the Board.

Councilor Ingerson made a motion, seconded by Councilor Wiestner to allow Supervisor Snow, Jr. to attend budget training in August, Councilors Ingerson, Wiestner, Farrands and DeLong were in favor, Supervisor Snow, Jr. abstained.

Councilor Ingerson made a motion, seconded by Councilor DeLong to approve the Town Hall parking lot specifications to include a fully executed application with the sealed bid to include a statement of non-collusion, proof of insurance with liability limits and a letter on company letterhead stating they have a sexual harassment policy and that all employees have received annual training and proof of workers compensation benefits. Prevailing wage applies to this project and certified payroll submission will be required, all were in favor, none opposed.

Justice – Councilor Ingerson will be contacting the judges to see how things are progressing concerning the Court clerk position. The Board will be addressing this issue at the next meeting.

MOTIONS AND RESOLUTIONS

Councilor Ingerson made a motion, seconded by Councilor Farrands to adopt the budget calendar for 2023, all were in favor, none opposed.

Supervisor Snow, Jr. made a motion, seconded by Councilor DeLong to authorize the budget amendments as proposed by Supervisor Snow, Jr., all were in favor, none opposed.

Increase DA.5130.491 by \$20,000.00	Increase DA.5130.412 by \$10,000.00
Decrease DA.9060.867 by \$ 9,097.00	Decrease DA.5110.117 By \$10,903.00
Decrease DA.5142.117 by \$10,000.00	

Supervisor Snow, Jr. read through the Environmental Assessment Form for the Local Waterfront Revitalization Project. It was determined there would be no adverse effect on the environment.

Supervisor Snow, Jr. made a motion, seconded by Councilor Ingerson that the Town Board determined, based on the information analysis on Part II of the Environmental Assessment Form, that the proposed action will not result in any significant adverse environmental impacts, all were in favor, none opposed.

Supervisor Snow, Jr., then read the proposed Resolution as follows;

WHEREAS, the Town Board of the Town of Granby ("Town Board") having previously, on several occasions at regular Town Board meetings, discussed the proposed 2022 Local Waterfront Revitalization Program (LWRP) and the proposed Town of Granby LWRP Project ("Project") and the need to submit an application for same to New York State Department of State's Local Waterfront Revitalization Program ("Grant Application"); and

WHEREAS, the Town Board having approved, on such date, the Town formulating a Grant Application with an intent to submit same relative to the Project to New York State Department of State; and

WHEREAS, on July 13, 2022, the Town Board having discussed their desire to finalize submission of the Grant Application to New York State Department of State for the Project in the form proposed to the Board; and

NOW THEREFORE, be it

RESOLVED, that the Project and matters contemplated in the resolutions herein comprise a Type II or an Unlisted Action pursuant to the New York State Environmental Quality Review Act; if an Unlisted Action the Town Board having reviewed the Short Environmental Form submitted relative to the Project, elects to act as Lead Agency, conduct an Uncoordinated Review and hereby determines that same will have no significant environmental impact and thus upon the findings made in the Short Environmental Form submitted, and incorporated in this resolution by reference, issues a Negative Declaration pursuant to the New York State Environmental Quality Review Act; and it is further

RESOLVED, RATIFIED AND CONFIRMED, (1) that the Town Board shall submit the Application for the Project with a total estimated maximum project cost of \$220,270.00 and with \$187,229.00 in funding for the Project proposed to be provided through New York State Department of State, the Town of Granby to provide a total value of \$33,041.00 (comprised of cash and in kind services); and (2) that the Town Supervisor is hereby authorized to formulate and submit such Application in the form or forms presented or as shall in the future be presented to the Town Board; and it is further

RESOLVED, that the Town Supervisor is hereby authorized to perform such acts and to execute and deliver such documents, instruments and agreements as are necessary to effect the foregoing resolutions.

Upon a motion made by Councilor Ingerson and seconded by Councilor Farrands, the foregoing resolution was put to a roll call, which resulted as follows:

Supervisor Snow, Jr.	Aye	Councilor DeLong	Aye
Councilor Farrands	Aye	Councilor Ingerson	Aye
Councilor Wiestner	Aye		

Supervisor Snow, Jr. asked the Board to please look over the lists that he sent regarding Strategic Planning for the Work Session.

PAYMENT OF TOWN BILLS

Councilor Ingerson made a motion, seconded by Councilor Wiestner to pay the Town bills as audited on Abstracts 13 and 13A, all were in favor, none opposed.

General Fund	\$9,713.66	Highway Fund	\$28,154.89
Capital Projects	\$ 342.00		

ITEMS FOR WORK SESSION

Justice situation
Paving West Eleventh Street
Strategic Plan

PUBLIC COMMENT

Dan Duncan – Should he try to sell the recaps on Auctions International. Supervisor Snow, Jr said whatever he feels is best. Mr. Duncan stated Councilor DeLong has been saying he didn't want the new pickup truck to pull the sweeper. Mr. Duncan said it is a pickup truck and that's what it is for. Supervisor Snow, Jr. said if we want to turn the trucks over every two years it would be a detriment to have the paint all chipped up from the stones that are thrown from the sweeper. Mr. Duncan stated that we will not be able to flip the truck anyway because it is not equipped with a plow, just the frame and controls so you can't flip it. Councilor DeLong said the reason for equipping both trucks with a plow mount is so either could be used for plowing, but we did not need a plow for both trucks, they are interchangeable. Supervisor Snow, Jr. said the plow was purchased with the intent that it be placed on the F350. The Board wants to sell the two old pickup trucks and get a quote for a broom for the mower.

EXECUTIVE SESSION

Councilor Farrands made a motion, seconded by Councilor Ingerson to enter into Executive Session pursuant to POL Article 7 105 to discuss issues related to the appointment, employment or promotion of Town employees, all were in favor, none opposed.

The Board entered into Executive Session at 8:44 P.M.

Councilor Farrands made a motion, seconded by Councilor DeLong to reconvene the meeting, all were in favor, none opposed.

The meeting was reconvened at 9:09 P.M.

There was no action taken in Executive Session.

ADJOURNMENT

Councilor DeLong made a motion, seconded by Councilor Farrands to adjourn the meeting.

Meeting adjourned at 9:09 P.M.