

**TOWN OF GRANBY
PUBLIC WORK SESSION
JULY 27, 2022
6:00 P.M.**

Call to order

Supervisor Snow, Jr. called the meeting to order at 6:04 P.M. Present for the **roll call** were Supervisor John Snow, Jr., Councilors Rodney DeLong, Sandra Farrands, Marianne Ingerson and Irene Wiestner. Also present were Highway Superintendent Dan Duncan and Planning Board Chairperson Jane Crego. There was one resident in attendance.

Discussion Topics

Supervisor Snow, Jr. stated the Town has had conversations in the past about taking over Airport Road. In 2018 we spoke with then Fulton Mayor Woodward who, at the time, proposed going down Airport Road to supply sewer service to the Raynor property since there is sewer on that road. The Road is still deeded to Granby per a deed from 1911. When Supervisor Snow, Jr. discussed taking the road over with Highway Superintendent Duncan, it was in horrible shape. It has since been paved and the apartment buildings are under new ownership. The Fire Department is in favor of the Town taking the road over because now it is barricaded with cement blocks and they have to go all the way around and use Hannibal Street to access the apartments. The new owners have agreed to remove the barricades and would be asked to bring that section of the road up to specs. We would come to an understanding that the Town would plow and maintain the road. It is still on our list for State aid. Supervisor Snow, Jr. asked the Board to please take some time and drive over to look at the road and we will make a decision at the next Board Meeting.

Councilor Ingerson said that she spoke with Judge Schmidt regarding the situation of having another Court clerk. The clerk is taking care of the work she has. The issue in that office is not the staffing of the clerks. The clerk is not receiving the files from the Judge in a timely manner. The Board would like to send a letter to the Fifth Judicial District to address the problems with the Judge. This will be reviewed at the December Board Meeting.

Supervisor Snow, Jr. has updated some items in the Employee Handbook. He would like to thank his clerk, Diane Haskins for going through the Handbook and doing a summary of the needed changes.

Councilor Ingerson made a motion, seconded by Councilor DeLong to update the changes to the Employee Handbook, all were in favor, none opposed.

We received five bids for the Town Hall parking lot, the Town Clerk read the bids as follows;

Combes Trucking Inc.	\$176,500.00	(drainage alt)	\$183,500.00
Heath Asphalt Paving	\$194,000.00	Earth Road Inc.	\$148,985.00
Ruston Paving	\$195,580.00	W.D. Malone	\$175,500.00

Councilor Ingerson made a motion, seconded by Councilor Wiestner to table the awarding of the bid until they have a chance to look them over and have the Engineer review them, all were in favor, none opposed.

Highway Superintendent Duncan contacted LeafGuard for a quote to install gutters on the front side of the building to help save the new blacktop. The quoted price was \$13,700.00.

Supervisor Snow, Jr. has been wanting to develop a Strategic Plan. He has looked at several other municipalities for developing core ideals. The Board had a discussion regarding what they would like to work on for our Strategic Plan.

Councilor Ingerson made a motion, seconded by Councilor Farrands to adopt the following Core Ideals, Communication, Leadership, Quality Public Service, Reduction in Barriers to Economic Development, Responsible and Balanced Growth, Sound Planning, Strategic Partnerships and Transparency, all were in favor, none opposed.

Motions and Resolutions

Councilor DeLong made a motion, seconded by Councilor Wiestner to approve the budget modifications as proposed by Supervisor Snow, Jr. as follows, all were in favor, none opposed.

Increase A.1430.411 by \$ 200.00	Decrease A.1990.400 by \$1,654.50
Increase A.3989.100 by \$1,454.50	

Highway Superintendent Duncan has received bids for a 14" long x 7' wide x 2' high dump trailer. One bid is for \$12,500.00 and the other is for \$15,200.00. He also needs to purchase eight new tires at a cost of approximately \$5,000.00 and loader tires at approximately \$8,000.00. Supervisor Snow Jr. suggested we use the Capital Purchases line item from the budget for these purchases and commit \$15,000.00 for new truck tires and loader tires.

Supervisor Snow, Jr. made a motion, seconded by Councilor Wiestner to make an interfund transfer to the Capital Projects fund in the amount of \$30,000.00 from account A.9901.9 and authorize the Highway Superintendent to purchase a dump trailer

from the low quote of \$12,500.00 and tires, not to exceed \$30,000.00, all were in favor, none opposed.

Councilor Ingerson made a motion, seconded by Supervisor Snow, Jr. to transfer \$13,700 from A.9901.9 to A.1620.212, to purchase gutters for the front of the building, all were in favor, none opposed.

Payment of Town Bills

Councilor Farrands made a motion, seconded by Councilor DeLong to pay the Town Bills as audited on Abstract #14, all were in favor, none opposed.

General Fund	\$40,755.77	Highway Fund	\$10,878.36
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Executive Session

Councilor Farrands made a motion, seconded by Councilor DeLong to enter into Executive Session to discuss contract negotiations with a bargaining unit and to evaluate the performance of the Budget Officer, all were in favor, none opposed.

The Board entered into Executive Session at 7:39 P.M.

Supervisor Snow, Jr. made a motion, seconded by Councilor Farrands to reconvene the meeting, all were in favor, none opposed.

The meeting was reconvened at 8:06 P.M.

There was no action taken in Executive Session.

Adjournment

Councilor DeLong made a motion, seconded by Councilor Farrands to adjourn the meeting.

Meeting adjourned at 8:06 P.M.