

**TOWN OF GRANBY
PUBLIC WORK SESSION
NOVEMBER 30, 2022
6:00 P.M.**

CALL TO ORDER

Supervisor Snow, Jr. called the meeting to order at 6:05 P.M. Present for the **roll call** were Supervisor John Snow, Jr., Councilors Rodney DeLong, Sandra Farrands, Marianne Ingerson and Irene Wiestner. Highway Superintendent Dan Duncan and Planning Board Chairperson Jane Crego were also present. There were no residents or guests in attendance.

DISCUSSION TOPICS

Supervisor Snow, Jr. would like to take care of old business that has been discussed over the last year.

1. The Planning Board sent a letter in September asking the Town Board to implement changes to our Zoning Code for cannabis regulations. The use chart should be updated to include locations of commercial activity. The Board will look into this next year.
2. We also received a letter from the Planning Board in October of last year regarding regulating wireless communication facilities and coming up with legislation for 5G placement. Planning Board Chairperson Crego will look into this.
3. Our Subdivision Law is very outdated. The Planning Board made suggestions for updates. The Board will look into this next year.
4. Supervisor Snow, Jr. would like the Board to look into the Community Center rental process. We may need a new fee schedule, application for rental, and rules sheet. Councilor Ingerson will review the current forms.
5. The Board needs to do a formal closeout of Water Service Area 7 as a Capital Project.

Councilor Farrands made a motion, seconded by Councilor DeLong to formally close out Water Service Area 7 as a Capital Project, all were in favor, none opposed.

6. The Town needs a mailbox replacement policy. It is a violation of the constitution of the State of New York to use Highway funds to replace a resident's mailbox that has been damaged while plowing snow. We have started a reimbursement system. The resident must file a claim against the Town and the Town can pay the claim.

7. Supervisor Snow, Jr. attended a workshop given by the Highway Superintendent of Lewis County. One of the topics was Road AI. There is new technology that senses the air and surface temperatures of the road. It can also detect snow and ice on the road and the thickness of the ice. It then sends reports to the Highway Superintendent. There is also a device that sets on the dash of a truck. As you drive, it actively calculates the condition of roads and the road sign conditions. This would be good for road inventory. Supervisor Snow, Jr. will be sending this information to the Board.
8. Codes – Several files have been sent to the new attorney. Supervisor Snow, Jr. has created a spread sheet for violations. Procedures and policies need to be put in place.

Councilor Wiestner made a motion, seconded by Councilor DeLong to grant Supervisor Snow, Jr. temporary authority to manage violations in the Codes Office, to co-ordinate with the prosecutor, and also develop procedures that will be in place, and if they are not followed, he will submit a report to the Town Board for disciplinary actions, all were in favor, none opposed, Supervisor Snow, Jr. abstained.

Councilor Farrands made a motion, seconded by Councilor Ingerson to grant Supervisor Snow, Jr. temporary authority to oversee active building permits and to create procedures policies to be sure that all building permits are being taken care of in a timely manner so they do not expire and to direct personnel to take care of old active building permits, all were in favor, none opposed, Supervisor Snow, Jr. abstained.

9. The Attorney is sending Mr. Shortslef a letter regarding his vehicles being parked on the pavement for the sewer pump.

Councilor DeLong made a motion, seconded by Councilor Wiestner to order Supervisor Snow, Jr. to contact the Attorney to draft a letter giving Mr. Shortslef five (5) days to vacate the pavement of the sewer pump property or his contents will be removed and he will be responsible for any expenses incurred, all were in favor, none opposed.

10. Supervisor Snow, Jr. made a motion, seconded by Councilor DeLong to bring Mr. Dickquist back to court for violating orders to remedy and orders to demo buildings, all were in favor, none opposed.
11. Highway Superintendent Duncan got a quote from Over The Top Roofing of just under \$20,000.00 to paint the pole barn. Supervisor Snow, Jr. has a quote for \$6,000.00.
12. Diane is working on getting quotes for the flooring in the hallway and the courtroom.

13. We are also working on gutters for the back of the building. They will not be installed until after roof is completed.
14. We still need to do something about a Codes vehicle. We either have to purchase a new vehicle or invest in repairs for the one we have.

PAYMENT OF TOWN BILLS

Councilor Wiestner made a motion, seconded by Councilor Ingerson to pay the Town bills as audited on Abstracts 22 and 22A, all were in favor, none opposed.

General Fund	\$ 59,087.47	Highway Fund	\$42,391.48
Capital Projects	\$337,180.49		

Councilor Farrands made a motion, seconded by Councilor Ingerson to enter into Executive Session to discuss pending litigation, all were in favor, none opposed.

The Board entered into Executive Session at 7:29 P.M.

Councilor Ingerson made a motion, seconded by Councilor Farrands to reconvene the meeting, all were in favor, none opposed.

The meeting was reconvened at 8:04 P.M.

No decisions were made in Executive Session.

ADJOURNMENT

Councilor Farrands made a motion, seconded by Councilor Ingerson to adjourn the meeting.

Meeting adjourned at 8:06 P.M.