

**TOWN OF GRANBY
BOARD MEETING
FEBRUARY 8, 2023
7:00 P.M.**

CALL TO ORDER

Supervisor Snow, Jr. called the meeting to order at 7:01 P.M. leading those present in the Salute to the Flag. Present for the **roll call** were Supervisor John Snow, Jr., Councilors Rodney DeLong, Sandra Farrands, Marianne Ingerson and Irene Wiestner. Highway Superintendent Dan Duncan, Deputy Supervisor/Planning Board Chairperson Jane Crego, Justice Tracy Doyle and Justice Leslie Schmidt were also present. There were no residents or guests in attendance.

Councilor Farrands made a motion, seconded by Councilor Ingerson to dispense with the reading of the minutes of the previous meetings and accept them as written, all were in favor, none opposed.

PUBLIC COMMENT - None

COMMUNICATIONS AND ANNOUNCEMENTS

The Court books are available for audit. The Board will audit the Court books at the February 22nd work session.

The new Granby Town Hall project has been put out to bid.

REPORTS FROM DEPARTMENTS

Town Clerk/Tax Collector – Total revenue for January was \$3,985.90. A check in the amount of \$67.00 was sent to the New York State Department of Ag & Markets for the spay/neuter program, a check in the amount of \$45.00 was sent to the State Health Department, and a check in the amount of \$3,873.90 to the Supervisor for local shares.

The Town's tax levy has been paid in full. We have collected 3.5 million dollars in taxes to date.

Highway Superintendent – Highway Superintendent Duncan would like our truck radios to have the ability to be on the same frequency as Hannibal. This would be helpful to communicate with each other when they are working together. They plowed snow last week and this week they are cutting brush, hauling gravel and fixing potholes. They are also doing maintenance on the trucks and doing sign work.

Councilor DeLong made a motion, seconded by Councilor Wiestner to authorize the County to come in to sync the radio frequencies in the trucks, Councilors DeLong, Farrands, Wiestner and Ingerson were in favor, Supervisor Snow, Jr. was opposed.

Planning Board – They have tabled a Public Hearing for a family that would like to do homesteading. They have an applicant that is looking to turn the Bowens Corners store into apartments, and they are still working on the carwash.

Code Enforcement/Zoning – Supervisor Snow, Jr. told the Board that the new system seems to be working well. Developers can submit all documents on line and applicants can log on to see where their application stands.

Supervisor – The monthly financial reports have been emailed to the Board. He is submitting a start date of September 1st for the LWRP planning process. The Comprehensive Plan update committee is still working and will be getting the Zoning Review Committee back up and running after a Holiday break. He has been busy closing out the water project and we are looking at two new water projects.

Justice – Justices Schmidt and Doyle are asking for the part-time court clerk position to be put back in the budget. Cases are starting to increase again and they need coverage for vacation and sick time. Councilor Ingerson asked why they didn't make this request at budget time. The Justices' reply was that between sickness and not being able to coordinate a time to meet, they were unable to submit a request at that time. The Board asked how many hours they would be asking for and a start date. Justice Schmidt said 20 to 30 hours per week and to have a new clerk in two months, more or less. Supervisor Snow, Jr. will prepare some budget scenarios for the next meeting for the Board to review.

Assessor – Councilor Ingerson reported on the two required notices that are to go out to homeowners over 65 letting them know about the aged exemption. The first notice is on their tax bills and the County sent the second notice. This satisfied the second notification, which is why the Town did not have to incur this expense. It isn't that the Town didn't have to do it, but it was fulfilled by the County.

The meeting was recessed at 7:31 to conduct an interview for the Board of Assessment Review position. Supervisor Snow, Jr. did not attend the interview.

The meeting was reconvened at 8:06 P.M.

Councilor DeLong made a motion, seconded by Councilor Wiestner to enter into Executive Session to discuss the potential employment of a specific individual for the ZBA position, Councilors Farrands and Ingerson were in favor, Supervisor Snow, Jr. abstained and did not attend the Executive Session.

The Board entered into Executive Session at 8:06 P.M.

Councilor Farrands made a motion, seconded by Councilor DeLong to reconvene the meeting, Councilors Ingerson and Wiestner were in favor, Supervisor Snow, Jr. abstained, because he did not attend the Executive Session.

The meeting was reconvened at 8:24 P.M.

No action was taken in Executive Session.

MOTIONS AND RESOLUTIONS

The Town Clerk opened the only fuel bid received from Mirabito Engery Products.

Supervisor Snow, Jr. made a motion, seconded by Councilor Farrands to accept the bid from Mirabito Energy Products for Ultra Low Sulfur Diesel Fuel #2, Fuel Oil and Unleaded Gasoline at rack price plus .2727 per gallon, all roll call vote was taken;

Councilor Wiestner	Aye	Councilor DeLong	Aye
Councilor Farrands	Aye	Councilor Ingerson	Aye
Supervisor Snow, Jr.	Aye		

Supervisor Snow, Jr. made a motion, seconded by Councilor Ingerson for the Town Board to reimburse to the IRS allowable rate for mileage, all were in favor, none opposed.

Councilor Ingerson and Supervisor Snow, Jr. have discussed the fact that the Supervisor's position is the only elected position in the Town that has a two-year term. The Attorney has drafted a Local Law to go on the ballot in November to change the Supervisor's position from a two-year term to a four-year term.

Councilor Ingerson made a motion, seconded by Councilor Wiestner to hold a Public Hearing on February 22, 2023 at 6:00 P.M. for proposed Local Law #1-2023, to change the term of the Town Supervisor from a two-year term to a four-year term, all were in favor, none opposed.

Councilor Ingerson made a motion, seconded by Councilor Farrands to hold a special meeting on March 1st at 6:00 P.M. for the purpose of awarding contracts for the new Town Hall project, all were in favor, none opposed.

The Town Board looked at flooring samples for the hallway and the courtroom. They decided to leave the decision up to the Supervisor's Clerk and the Town Clerk.

Supervisor Snow, Jr. would like the Board to think about what items we want cleaned, how we want things cleaned and the frequency in which things are cleaned. Our current cleaning person said she is not working under her contract because there have been so many hand shake agreements. He asked the Board to be ready to discuss this issue at the next meeting.

Councilor Ingerson made a motion, seconded by Councilor DeLong to appoint Mallori Stoia to the Zoning Board of Appeals for a five-year term and Cheryl Anthony for a three-year term, a roll call vote was taken;

Councilor Ingerson	Aye	Councilor Farrands	Aye
Councilor DeLong	Aye	Councilor Wiestner	Aye
Supervisor Snow, Jr.	Abstain due to conflict		

PAYMENT OF TOWN BILLS

Councilor Farrands made a motion, seconded by Councilor DeLong to pay the Town Bills as audited on Abstracts 3 and 3P, all were in favor, none opposed.

General Fund	\$19,242.10	Highway Fund	\$34,885.15
SW Fund	\$ 110.00	V Fund	\$95,532.16

Councilor Wiestner made a motion, seconded by Councilor Ingerson to approve a budget amendment as proposed by Supervisor Snow, Jr. as follows, all were in favor, none opposed.

Decrease A.1990.4 by \$870.00 Increase A.5010.2 by \$870.00

ITEMS FOR FEBRUARY 22, 2023 WORK SESSION

Court Audit
Public Hearing

Councilor Farrands made a motion, seconded by Councilor Wiestner to enter into Executive Session to discuss the potential employment of a particular person for the court, to include Deputy Supervisor Jane Crego and the Town Clerk, all were in favor, none opposed.

The Board entered into Executive Session at 9:09 P.M.

Councilor Farrands made a motion, seconded by Councilor Wiestner to reconvene the meeting, all were in favor, none opposed.

The meeting was reconvened at 9:43 P.M.

The discussion in Executive Session was that the Budget Officer would have budget scenarios ready for the March work session showing how we would add a court clerk. The Board will invite Court personnel to the April work session to have a conversation in Executive Session about the court performance of individuals in that office.

ADJOURNMENT

Councilor Farrands made a motion, seconded by Councilor DeLong to adjourn the meeting.

Meeting adjourned at 9:44 P.M.