

**TOWN OF GRANBY  
TOWN BORAD MEETING  
MARCH 8, 2023  
7:00 P.M.**

**CALL TO ORDER**

Supervisor Snow, Jr. called the meeting to order at 7:00 P.M. leading those present in the Salute to the Flag. Present for the **roll call** were Supervisor John Snow, Jr., Councilors, Sandra Farrands, Marianne Ingerson and Irene Wiestner. Highway Superintendent Dan Duncan was also present. Councilor DeLong was not present. There were no residents or guests in attendance.

**PUBLIC COMMENT - None**

**COMMUNICATIONS AND ANNOUNCEMENTS**

Bids for the new Town Hall project were received from three of the four trades. The Mechanical portion will be re-bid and then we will award the contracts.

Tentative special franchise full values have been received from Real Property.

We received a response from Senator Manion's office saying our CREST submission for a dump truck was received.

We received a letter from the Commissioners of the Cody Fire District stating they are no longer interested in the Town plowing for them.

The Planning Board held a Public Hearing regarding the conversion of the property at 689 County Route 8 from a storefront to residential.

The ZBA held a Public Hearing for an interpretation for Hogan Engineering in regards to the proposed construction of a car wash facility at 805 West Broadway.

**REPORTS FROM DEPARTMENTS**

**Codes** - Supervisor Snow Jr. shared a list of new codes applications that have been received since the new program was put in place.

**Assessor** – Supervisor Snow, Jr. said Lisa worked very hard last week with the senior exemptions. There was a lot of misunderstanding and confusion as a result of the postcard that was sent out by the County. The entire staff took part in helping to make

sure everyone who called or came in had the correct information. He would like to thank everyone for helping out.

**Dog Control Officer** – One dog picked up in January, eight notices of unlicensed dogs in January and fourteen notices of unlicensed dogs in February. The annual USDA inspection was done in December, all is well.

**Town Clerk/Tax Collector** – Total revenue for February was \$2,013.70. A check in the amount of \$59.00 was sent to the New York State Department of Ag & Markets for the spay/neuter program and a check in the amount of \$1,954.70 to the Supervisor for local shares. We have collected over 4 million dollars in taxes to date. Second notices will go out this week.

**Supervisor** – Supervisor Snow, Jr. has emailed his training, monthly financial, collateralization/reconciliation and investments reports to the Board. He thanked Jane and Janet for taking care of things while he was on vacation. He attended a legislative luncheon where they discussed Governor Hochul's budget. There are a lot of things in the budget that could impact the Town. He had a meeting with Howard Tanner regarding the Case home situation. He believes there was a settlement made between the owner, the installer, the dealer and the manufacturer of the modular home. Supervisor Snow, Jr. did a demo for an asset management program specifically for culverts and signage inventory. He would like to thank the Highway workers for getting the GPS coordinates of every sign and culvert in the Town. He had a meeting with the attorney from Sugarman Law Firm, who was assigned to us by our Insurance Company regarding the claim Marvin vs. the Town of Granby. The Marvin's have dropped their claim against the Town. The roofing contractor will be starting the beginning of April. Diane is obtaining quotes for more exterior lighting for the building and the salt dome. He has been working with Doug Miller on WSA 9 (Chase Road, Royalty Lane and Honey Hill Road) to get a map and plan to submit to the Town Clerk to get that up and running. He met with two of our Legislators about resubmitting the application with the County for the sewer project. He has a NYGFOA meeting coming up. He was appointed to the legal and legislative committee of that conference. Supervisor Snow, Jr. and Deputy Supervisor Crego will attend a joint mayor/supervisor meeting on March 22<sup>nd</sup>. He will be attending the NYGFOA conference on March 29<sup>th</sup>, Deputy Supervisor Crego will be running the meeting. He is finishing up the Annual Update Document and will be sending it to the Board when it is completed.

**ZBA** – The ZBA met Monday. In Supervisor Snow, Jr.'s opinion, they made some wrong decisions again. There is a lack of understanding that they are not the Planning Board. Their job is to look at the law as it is today and to determine whether a variance is needed and if a variance is warranted.

**Planning Board** – Supervisor Snow Jr. said that the Planning Board is working well together.

**Highway Superintendent** – They have been plowing snow, fixing potholes, signs and mailboxes. They have also been working on the trucks.

Supervisor Snow, Jr. stated that the roads were bad on Saturday. He asked Highway Superintendent Duncan if they could try to get out earlier.

Supervisor Snow, Jr. told Highway Superintendent Duncan he has gone over his sign budget. We cannot go over budget.

Supervisor Snow, Jr. questioned the bill from Heidelberg Material for stone. Highway Superintendent Duncan said it is for getting ahead for culvert pipes this year. Supervisor Snow, Jr. said we must be careful about purchasing materials ahead as it could appear that we are violating Highway Law section 284. An agreement must be in place before purchasing any materials for road improvement. We currently have an agreement for general repairs for up to \$50,000.00.

## **MOTIONS AND RESOLUTIONS**

The Board tabled the decision on the Vaisala Road A1 proposal. Highway Superintendent Duncan has installed CitRover on a 6 month trial basis.

Councilor Farrands made a motion, seconded by Councilor Wiestner to amend the Credit Card Policy, all were in favor, none opposed.

The Board tabled making a decision on the GroundCast proposal.

Supervisor Snow, Jr. made a motion, seconded by Councilor Wiestner to approve the budget amendments, all were in favor, none opposed.

Increase A.3310.410 by \$ 500.00	Increase A.1990.400 by \$ 500.00
Increase A.1910.486 by \$1,313.00	Increase A.1990.400 by \$1,313.00
Increase DA.2701.R by \$8,727.00	Increase DA.5130.412 by \$8,727.00
Increase DA.1989.410 by \$3,675.00	Increase DA.9901.900 by \$3,675.00

Supervisor Snow, Jr. asked for direction from the Board regarding trying to obtain federal infrastructure funds. In order to receive government funding for infrastructure, we need a road safety plan and comprehensive plan. The Board instructed Supervisor Snow, Jr. to go ahead and apply for the funds.

Councilor Wiestner made a motion, seconded by Councilor Ingerson to authorize the Town Clerk to advertise for bids for lawn and cemetery maintenance in the Paladium Times, all were in favor, none opposed.

The Board tabled the FEMA flood hazard mapping for the Primrose property.

Councilor Farrands made a motion, seconded by Supervisor Snow, Jr. to approve the Debtbook proposal for a three (3) year contract in the amount of \$21,000.00, all were in favor, none opposed.

Councilor Farrands made a motion, seconded by Councilor Wiestner to approve the purchase of tile flooring for the Town Hall, all were in favor, none opposed.

**PAYMENT OF TOWN BILLS**

Supervisor Snow, Jr. made a motion, seconded by Councilor Wiestner to pay the Town bills as audited on Abstracts 5 and 5P, with the exception of the Heidelberg Materials bill for stone, all were in favor, none opposed.

General Fund	\$37,857.12	Highway Fund	\$35,364.53
Capital Projects	\$ 6,768.16	Lighting	128.00

Supervisor Snow, Jr. made a motion, seconded by Councilor Ingerson to approve the bill for Heidelberg Materials as a general repair, not used for any specific project, all were in favor, none opposed.

Highway Fund	\$620.16
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**ITEMS FOR WORK SESSION MARCH 29, 2023**

Budget proposal for a new court clerk

Councilor Ingerson made a motion, seconded by Councilor Wiestner to authorize the Town Clerk to advertise in the paper for the cleaning position, Supervisor Snow, Jr. and Councilors Ingerson and Wiestner were in favor, Councilor Farrands did not respond.

**ADJOURNMENT**

Supervisor Snow, Jr. made a motion, seconded by Councilor Farrands to adjourn the meeting.

Meeting adjourned at 8:54 P.M.