

**TOWN OF GRANBY  
BOARD MEETING  
JUNE 14, 2023  
7:00 P.M.**

**CALL TO ORDER**

Supervisor Snow, Jr. called the meeting to order at 7:00 P.M. leading those present in the Salute to the Flag. Present for the **roll call** were Supervisor John Snow, Jr., Councilors Rodney DeLong and Marianne Ingerson. Councilors Sandra Farrands and Irene Wiestner were not present. Highway Superintendent Dan Duncan and Deputy Supervisor/Planning Board Chairperson Jane Crego were also present. There was one resident in attendance.

Councilor Ingerson made a motion, seconded by Councilor DeLong to dispense with the reading of the previous minutes and accept them as written, all were in favor, none opposed.

**PUBLIC COMMENT** – Frederick Martin, 39 Halstead Drive. He has an official complaint regarding a pothole in the northbound lane of his road which is oil and stone. He has called the Highway Superintendent several times over the last two years. He is finally beginning to see some break through with a little being done. There are very deep holes in the road that could take out the front or rear end of a vehicle. He notified Highway Superintendent Duncan on December 12, 2022 after a windstorm that knocked down a tree. He gave the Board pictures that were taken on June 12, 2023. One man with a town truck was there patching the road this week. It looked good, but there is still a hole. The road was damaged when a Town truck went off the road two years ago. The tow truck damaged the road pulling the plow out. Highway Superintendent Duncan called him today and said they were not finished with the job because they ran out of material. Mr. Martin said it would take two to three yards of material to repair the hole. The entire road needs to be done, but the holes need to be filled first. He is putting the Town on notice. He is also contacting the insurance company and the Comptroller's Office. Superintendent Duncan explained he can only do approximately three miles of road a year and they try to do the worst ones first. There is only so much money to work with.

**COMMUNICATIONS AND ANNOUNCEMENTS**

The Planning Board had two Public Hearings. The first for a special use permit for a cell tower and the other for the car wash on State Route 3. The ZBA had a meeting last night.

Supervisor Snow, Jr. gave the Board copies of the letters from the County Health Department regarding garbage on properties.

We have received a satisfactory report from the NYS Department of Ag & Markets for the Oswego City Municipal Dog Shelter.

NYMIR has sent a letter reminding highway garages to have master battery disconnects on all equipment to reduce the risk of fires. We should not be storing other Town's equipment in our garage.

The Board has a copy of two letters from Mr. Wallace Van Auser. One regarding the condition of Windemere Drive and another asking the Board to put more money in the yearly budget for road repairs.

The Town Clerk received a letter from the Town of Huntington with a Resolution passed by their Board for new legislation regarding voter identification. The Board has a copy.

## **REPORTS FROM DEPARTMENTS**

**Town Clerk/Tax Collector** – Total revenue for May was \$3,836.20. A check in the amount of \$57.00 was sent to the NYS Dept of Ag & Markets for the spay/neuter program and check in the amount of \$22.50 went to the NYS Health Department for marriage licenses. A check in the amount of \$3,756.70 was given to the Supervisor for local shares.

**Supervisor** – Financial reports have been emailed to the Board. There were no questions regarding the financials. He also emailed his training report for the GFOA classes he attended. He has been busy working on the Comprehensive Plan. We will be mailing surveys to residents soon. We will also be having a forum at the Community Center on July 26<sup>th</sup> for residents to share their ideas. We are still waiting on the USDA for the Town Hall project. He has completed his asset management plan class. His final project was a plan on heavy equipment. Supervisor Snow, Jr. met with long time Planning Board member David Crockford regarding the Comprehensive Plan that was done around 2002. They looked at the goals and strategies in that plan and determined if we had met those goals and if not, were they still a priority. He will be getting the budget worksheets to Highway Superintendent Duncan in July so he will have plenty of time to work on them for the budget process. The residents want the Town cleaned up so he has been working on property maintenance. CEO Dalton is working off the list that Supervisor Snow, Jr. has made of possible violations. Supervisor Snow Jr. has drafted a letter to residents in violation. So far, he has mailed 42 letters. His next step is to get the old building permits cleaned up. We have also been cleaning up the building. The aerial photos of the Town have been hung up in the meeting room and the hallway and the new tables and chairs have arrived.

Councilor Ingerson made a motion, seconded by Councilor DeLong to approve the Supervisor's and Town Clerk's finance reports, all were in favor, none opposed.

**Code Enforcement/Zoning** – (April) There were 6 building permits issued with fees of \$391.90 and a construction value of \$814,486.00. There were 25 building inspections conducted and 5 building permits closed. There were 4 fire inspection/operating permits done with fees of \$100.00. There were 3 violations issued, 11 violation inspections and 4 violations corrected.

**Dog Control Officer** – Three dogs were picked up in May. One was involved in a bite incident and was required to be held on a 10-day quarantine. Fourteen unlicensed dog notices were issued. The DCO will be on vacation from June 23<sup>rd</sup> through July 1<sup>st</sup>. He has made arrangements for someone to fill in on an on-call basis.

There will be a rabies clinic at the Town of Granby Highway Garage on July 12<sup>th</sup>. The Board meeting will have to be rescheduled.

**Assessor** – Supervisor Snow, Jr invited Assessor Roach to attend the June work session. The Board of Assessment Review had one person for Grievance Day.

**Highway Superintendent** – They have been mowing, hauling gravel and working with other towns on their roads. They will be doing King Road tomorrow and Guile Road on Monday and then Russell Road. A stone came off a dump truck and cracked the windshield of one of our trucks.

## **MOTIONS AND RESOLUTIONS**

Councilor DeLong made a motion, seconded by Councilor Ingerson to approve the budget amendments as proposed by Supervisor Snow, Jr., all were in favor, none opposed.

Increase A.1010.442 by \$ 442.00	Increase A.1355.472 by \$ 250.00
Increase A.1490.481 by \$8,498.00	Increase A.1610.481 by \$ 1,696.00
Increase A.1640.411 by \$ 500.00	Increase A.1989.400 by \$30,000.00
Increase A.5110.481 by \$1,696.00	Increase A.8140.481 by \$ 1,131.00
Increase A.1220.410 by \$5,000.00	Increase A.1340.410 by \$ 4,000.00

Decrease Fund Balance by \$53,453.00

Increase DA.1910.411 by \$ 64.00	Increase DA.5130.412 by \$7,500.00
Increase DA.5130.411 by \$2,500.00	

Decrease Fund Balance by \$10,064.00

Supervisor Snow, Jr. spoke with our funding specialist regarding the plans we have for outside recreational facilities at the Community Center. She believes we may be able get \$500,000.00 from the State of New York for this project. We currently do not have a park and that combined with our social economic status makes us a favorable candidate. Supervisor Snow, Jr. also put an application in to the County ARPA grant program for this project.

Councilor Ingerson made a motion, seconded by Councilor DeLong to start a Capital Project for a park at the Community Center, all were in favor, none opposed.

Councilor Ingerson made a motion, seconded by Councilor DeLong to allow Supervisor Snow, Jr. to enter into an agreement with KL Consulting Services to start to work on State funding for the outside recreation area at the Community Center, all were in favor, none opposed.

Councilor DeLong made a motion, seconded by Supervisor Snow, Jr. to reschedule the July 12<sup>th</sup>, 2023 Board Meeting to Tuesday July 11<sup>th</sup>, 2023 at 6:00 P.M., due to the Oswego County Rabies Clinic being held at the Granby Highway Garage on July 12<sup>th</sup>, all were in favor, none opposed.

Supervisor Snow, Jr. would like to thank the Board for allowing him to attend all the trainings he has been taking. He would like to attend the budget analysis academy this summer.

Councilor DeLong made a motion, seconded by Councilor Ingerson to allow Supervisor Snow, Jr. to attend the budget analysis academy training, all were in favor, none opposed.

### **PAYMENT OF TOWN BILLS**

Councilor DeLong made a motion, seconded by Councilor Ingerson to pay the Town bills as audited on Abstract #11, all were in favor, none opposed.

General Fund	\$58,658.55	Highway Fund	\$21,948.42
Capital Projects	\$ 3,750.00		

Supervisor Snow, Jr. made a motion, seconded by Councilor Ingerson to accept the Loan Resolution Security Agreement for the new Town Hall, a roll call vote was taken;

Councilor DeLong	Aye	Councilor Ingerson	Aye
Supervisor Snow, Jr.	Aye	Councilor Farrands	Absent
Councilor Wiestner	Absent		

\*See addendum to minutes for complete Resolution.

**ITEMS FOR WORK SESSION**

Assessor Roach

**ADJOURNMENT**

Councilor DeLong made a motion, seconded by Supervisor Snow, Jr. to adjourn the meeting.

Meeting adjourned at 8:07 P.M.