

**TOWN OF GRANBY
BOARD MEETING
JULY 11, 2023
6:00 P.M.**

CALL TO ORDER

Supervisor Snow, Jr. called the meeting to order at 6:05 P.M. leading those present in the Salute to the Flag. Present for the **roll call** were Supervisor John Snow, Jr., Councilors Rodney DeLong, Marianne Ingerson and Irene Wiestner. Deputy Supervisor/Planning Board Chairperson Jane Crego and Highway Superintendent Dan Duncan were also present. Councilor Sandra Farrands was not present. There were no residents in attendance.

Councilor DeLong made a motion, seconded by Councilor Ingerson to dispense with the reading of the minutes of the previous meetings and accept them as written, all were in favor, none opposed.

PUBLIC COMMENT - None

REPORTS FROM DEPARTMENTS

Supervisor – The monthly financial report and Supervisor Snow Jr.'s training report have been emailed to the Board. There were no questions concerning either report. Supervisor Snow, Jr. has been busy working on property maintenance compliance. All the letters of possible violations have been sent out. He has been getting a good response from residents. Codes Officer Dalton is working on cleaning up the old violations. Supervisor Snow, Jr. is going through the active building permits working on closing them out. There are several inspections scheduled for old permits that were never closed out. He has also started on the old water permits. He has also started a spreadsheet of pre-Open Gov building permits and expiration dates. He has started the budget preparation for next year. Highway Superintendent Duncan has his budget proposal sheet. We will be discussing the budget calendar at our next meeting. We have been notified that our Codes attorney is no longer working at the firm that we contracted with. We have received a resignation from Judge Schmidt which will be effective September 1, 2023.

Code Enforcement/Zoning – There were 19 building permits issued with fees of \$1,041.10 and a construction value of \$192,932.86. There were 28 building inspections conducted and 8 building permits closed. Fire inspection and operating fees collected totaled \$75.00. There were 4 fire inspection and operating permits completed and 11

fire inspections conducted. There were 4 violations issued, 192 violation inspections and no violations corrected.

Town Clerk/Tax Collector – Total revenue for June was \$2,026.35. A check in the amount of \$70.00 was sent to the New York State Department of Ag & Markets for the spay/neuter program. A check in the amount of \$22.50 was sent to the New York State Health Department for marriage licenses, a check in the amount of \$1,910.23 to the Supervisor for local shares and \$23.62 to the DEC for licenses. The Town will be hosting a County Rabies Clinic on Wednesday July 12.

Councilor Ingerson made a motion, seconded by Councilor DeLong to approve the Supervisor and Town Clerk’s monthly financial reports, all were in favor, none opposed.

Highway Superintendent – The Highway Department was on their annual shut-down last week. The mower has been down for over two and a half weeks. They are waiting for parts. Highway Superintendent Duncan is expecting the parts tomorrow. The County has been mowing some of our roads. Two trucks are out for repair.

Planning Board – They have a meeting tonight at 7:00 P.M. Planning Board Chairperson Crego said they will be discussing a new Dog Kennel business, Axe Chuckers request for a waiver of their 30 day notice for a liquor license and possibly a new home business on Russell Road.

PAYMENT OF TOWN BILLS

Councilor Ingerson made a motion, seconded by Councilor Wiestner to pay the Town bills as audited on Abstracts 13 and 13P, all were in favor, none opposed.

General Fund	\$7,639.46	Highway Fund	\$9,432.27
Sewer Fund	\$ 40.00		

Supervisor Snow, Jr. made a motion, seconded by Councilor DeLong to enter Executive Session to discuss potential candidates for positions and work performance of a specific employee, all were in favor, none opposed.

The Board entered Executive Session at 6:21 P.M.

Councilor Wiestner made a motion, seconded by Councilor Ingerson to reconvene the meeting, all were in favor, none opposed.

The meeting was reconvened at 6:32 P.M.

The only action taken in Executive Session was adding an agenda item for Highway contract negotiations.

Supervisor Snow, Jr. made a motion, seconded by Councilor Ingerson to enter Executive Session to discuss legal matters and strategies for court cases, all were in favor, none opposed.

Councilor Wiestner made a motion, seconded by Councilor Ingerson to reconvene the meeting, all were in favor, none opposed.

The meeting was reconvened at 6:38 P.M.

No action was taken in Executive Session.

ITEMS FOR WORK SESSION

Highway negotiations

ADJOURNMENT

Councilor Wiestner made a motion, to adjourn the meeting.

Meeting adjourned at 6:38 P.M.