

**TOWN OF GRANBY  
BOARD MEETING  
AUGUST 09, 2023  
7:00 P.M.**

**CALL TO ORDER**

Deputy Supervisor Jane Crego called the meeting to order at 7:00 P.M. leading those present in the Salute to the Flag. Present for the **roll call** were Councilors Rodney DeLong, Sandra Farrands and Marianne Ingerson. Highway Superintendent Dan Duncan was also present. Supervisor John Snow, Jr. and Councilor Irene Wiestner were not present. There were 2 residents in attendance.

**PUBLIC COMMENT** – Joan Best Pontante – She would like the Board to re-submit the speed limit reduction request for County Route 3 in Dexterville. She does not agree with the denial received by the Town from the New York State DOT.

Councilor DeLong made a motion, seconded by Councilor Farrands to dispense with the reading of the minutes of the previous meetings and accept them as written, all were in favor, none opposed.

**COMMUNICATIONS AND ANNOUNCEMENTS**

Town Clerk Ingersoll has renewed her Registered Municipal Clerk designation.

We have been denied for the Bridge NY Grant for the third time.

We have received a letter from the NYS DOT stating the bridge on Old State Road has been issued a Yellow Structural Flag.

**REPORTS FROM DEPARTMENTS**

**Town Clerk/Tax Collector** – Total revenue for July was \$3,371.72. A check in the amount of \$139.00 was sent to the New York State Department of Ag & Markets for the spay/neuter program, a check in the amount of \$3,208.10 was given to the Supervisor for local shares and \$24.62 to the DEC for hunting licenses. Rose Anthony has notified the Town that she will be renewing the liquor license for Rosie’s Tavern.

**Supervisor – Property Maintenance Project** – People are bringing their properties into compliance. Code Enforcement Officers are going through the Town once more to do a roadside inspection. Violations will go out to properties that are not working on meeting the code. **Code Enforcement** – Four file drawers of building permits were pulled and called. Less than 10 could not be reached and did not respond to requests

for a conversation about their permit. Certified letters were sent to these property owners this week. Old violations were reinspected and scheduled for Codes Court. The Code Enforcement Officers and Lisa have been working hard to clean up all the old files. The CEO's are also working on marking abandoned structures that are unsafe. He is very pleased with the progress we have made this summer and appreciates everyone's patience as we learn the new system and create new procedures to improve the office.

**Supervisor** – Monthly financial report was submitted to the Board and is available on our website. He has been meeting with Cartegraph, who is putting together a list of our assets. Once all our items are in the system, we will be developing preventative maintenance plans to help extend the life of our assets and decrease repair costs. Supervisor Snow, Jr. has been meeting weekly with AmpliFund, our grant and project management program, to learn the system. He will be providing weekly Grant Reports to the Board. Bi-weekly meetings regarding the new Town Hall project are now taking place. We are still waiting for USDA approval. He has a pre-project meeting with our engineer and consultant for the LWRP project. The New York State DOT sent our contract over and he completed it and sent it back for review. We submitted a \$500,000 grant application to NY Parks. We received notification that we were awarded \$50,000 from the County of Oswego for this project. Supervisor Snow, Jr. has been placed on the PreK-16 subcommittee for the Oswego County Micron Task Force. They will be working on action items that will be submitted to the larger Task Force for approval. Surveys are coming in slowly. Please help get the word out about how important it is for them to be submitted. Budget season is coming soon. Supervisor Snow, Jr. plans to have a highway garage walkthrough sometime in August. Department request worksheets along with staff reviews will be going out soon. We have a new codes attorney, Brody Smith, from Bond, Schoeneck & King. He is planning on taking the cases that have Supreme Court orders back to Supreme Court. Town Codes Court is returning September 11<sup>th</sup> and 25<sup>th</sup> at 4:00 P.M. We have 28 properties tentatively scheduled for that month.

Councilor Ingerson made a motion, seconded by Councilor DeLong to approve the Town Clerk and Supervisor's monthly reports, all were in favor, none opposed.

**Dog Control Officer** – One dog was picked up in July and one deceased dog was found. After failing to locate the owner, the dog was taken to the Oswego Shelter for cremation. Eight notices of unlicensed dogs were issued. DCO Spriggs will be on vacation from August 12<sup>th</sup> through August 20<sup>th</sup>.

**Planning Board** – Chairperson Crego said they have an application for a homesteading permit and have given approval for the dog kennel.

**Highway Superintendent** – They have been mowing and hauling gravel. Russell Road should be completed tomorrow. Highway Superintendent Duncan asked the Board if they are still in agreement with the list of roads for paving next year. He would

like to start on the culvert work. He would like to put an employment ad in the Valley News. He has had no luck with the Department of Labor. The Board would like to try to advertise on our website first. The Highway budget is out of money. He will be needing more money for truck repairs or he will have to start parking vehicles.

Councilor DeLong asked about the flooding problem on Pendergast Road. Highway Superintendent Duncan said the catch basin being installed by the property owner was supposed to be completed today. Councilor DeLong is opposed to the Town paying for a Highway worker being paid four hours of overtime to have to go over and put cones out because the road was flooding due to the homeowner not having the work done in a timely manner. He would like to bill the time to the contractor or homeowner.

Councilor Ingerson said the rain was an act of God and as long as the catch basin has been installed and the homeowner acted in good faith and did what he was supposed to, she doesn't see a need to bill the homeowner for the overtime. Councilor DeLong had a photo of a fire hydrant shut-off that had been hit by the Town's mower. Highway Superintendent Duncan said the men can't always see the shut-offs when they are covered by the grass and they should be marked better.

### **MOTIONS AND RESOLUTIONS**

Councilor DeLong made a motion, seconded by Councilor Farrands to appoint Robert Thompson as a Constable and Code Enforcement Officer pending completion of the onboarding process successful completion of Peace Officer Academy, all were in favor, none opposed.

Councilor Farrands made a motion, seconded by Councilor Ingerson to appoint Kyle Dinardo, Joseph Fennel and Hannah Hart as Constables pending completion of the onboarding process, all were in favor, none opposed.

### **PAYMENT OF TOWN BILLS**

Councilor DeLong made a motion, seconded by Councilor Ingerson to pay the Town bills as audited on Abstract #15, all were in favor, none opposed.

General Fund	\$ 13,576.64	Highway Fund	\$22,317.87
Capital Projects	\$157,650.00		

### **ITEMS FOR WORK SESSION ON AUGUST 23, 2023**

Highway employment ad

Highway Contract

## **ADJOURNMENT**

Councilor DeLong made a motion, seconded by Councilor Farrands to adjourn the meeting, all were in favor, none opposed.

Meeting adjourned at 8:05 P.M.