

**TOWN OF GRANBY  
BOARD MEETING  
JANUARY 10, 2024  
7:00 P.M.**

**CALL TO ORDER**

Supervisor Snow, Jr. called the meeting to order at 7:02 P.M. leading those present in the Salute to the Flag. Present for the **roll call** were Supervisor John Snow, Jr. Councilors Eric Clothier, Crystal English, Sandra Farrands and Marianne Ingerson. Deputy Supervisor/Planning Board Chairperson Jane Crego and Highway Superintendent Dan Duncan were also present. There was one resident in attendance.

Councilor Clothier made a motion, seconded by Supervisor Snow, Jr. to dispense with the reading of the minutes of the previous meetings and accept them as written, all were in favor, none opposed.

**PUBLIC COMMENT – Vicky Elsworth** – She would like to see the Town hold up their end of the enforcement of the special use permit for the Compound. They are not holding up their end. Their taxes are not paid. The Town should stand up for taxpayers who pay their taxes on time. They ran all summer without an operating permit. The Codes Officer said he was waiting for clarification from the Attorney, and she has never heard back from him.

**COMMUNICATIONS AND ANNOUNCEMENTS**

The Dog Control inspection report from New York State Ag & Markets is satisfactory.

ZBA Public Hearing on Tuesday for Jacob Parkhurst.

Charter Communications notified us that there will be a price increase for cable costs for all its customers in the Town.

We have received an email from the Department of Transportation that we got through the first round for the Thriving Communities Program and we will be notified if we are a finalist.

**REPORTS FROM DEPARTMENTS**

**Town Clerk/Tax Collector** – Total revenue for December was \$3,300.20. A check in the amount of \$34.00 was sent to the New York Department of Ag & Markets for the spay/neuter program and a check in the amount of \$3,266.20 to the Supervisor for local shares.

**Supervisor** – The monthly financial report for December 2023 has been sent to the Board, there were no questions on the financial report.

Councilor Farrands made a motion, seconded by Councilor Ingerson to approve the financial statements of the Supervisor's and Town Clerk/Tax Collector's monthly reports, all were in favor, none opposed.

**Code Enforcement/Zoning** – There were 6 building permits issued with fees of \$1,731.10 and a construction value of \$1,220,000.00. There were 45 building inspections conducted and 27 building permits closed. There were \$225.00 collected for Fire Inspection & Operating Permits, 10 fire inspection and operating permits completed and 11 fire inspections conducted. There were 8 violations issued, 13 violation inspections and 2 violations corrected.

**Planning Board** – They have a solar group working on a solar farm in the Merritt Road and County Route 55 area.

**ZBA** – They have a meeting on Tuesday.

**Highway Superintendent** – They have been plowing snow, ditching, cold patching and working on the trucks. Highway Superintendent Duncan requested that the part-time seasonal employees get four hours of guaranteed show up time instead of three. He has some new employees coming from Palermo and Phoenix and they would like at least four hours of show-up time. He would also like to hire a sixth person due to having trouble with employees being out sick. Supervisor Snow, Jr. stated a sixth position was not requested during the budget process, therefore it was not budgeted for.

Councilor Clothier made a motion, seconded by Supervisor Snow, Jr. to amend the Employee Handbook, section 500, policy #526 to read, seasonal highway employees shall receive a minimum of four hours per shift, and shall not work over 39 hours per week.

**Discussion:** The Board said these employees are hired for a certain amount of time. This needs to be changed before people are hired. This can be addressed next year. The current employees knew the pay scale before they were hired. Supervisor Snow, Jr. would like to see a higher rate of pay instead of increasing the show up time.

All were opposed to the motion.

**Supervisor** – He is still working with Cartigraph inputting data. There is a public meeting coming up on February 29<sup>th</sup> from 4:00 to 8:00 P.M. as part of our comprehensive planning. We are hoping to use the new Town Hall for the meeting. He attended a Micron meeting yesterday. He serves on the Oswego County education task force. They discussed how to create stem opportunities to help students become

interested in these types of career opportunities. He is thinking of possibly holding something at the Community Center. Supervisor Snow, Jr. is dealing with several Grant programs. The Smart Growth Comp Plan, LWRP, CREST, to help pay for the new trucks and the Grant for the Granby Park. He is also working on the Annual Financial Report and reviewing our cyber insurance. January 22<sup>nd</sup> will be our first codes court in a very long time. We have nine properties to start with. These properties have been in violation for years. We also have three properties going to Supreme Court for Contempt of Court.

## **MOTIONS AND RESOLUTIONS**

### **RESOLUTION**

**WHEREAS**, the Town Board of the Town of Granby has determined that it is in the best interest of the Town to commence an Assessment Equity Program for parcels of real property within its geographic boundaries; and

**WHEREAS**, the Town of Granby has not conducted a Town-wide reassessment project in six years, and consequently, real property in the Town is assessed at its value as of the year of 2018; and

**WHEREAS**, the current equalization rate is 71% and is expected to continue declining, with inequities of assessed values common throughout the Town's 3,179 parcels; and

**WHEREAS**, NYS Real Property Tax Law Section 305 states that "all real property in each assessing unit shall be assessed at a uniform percentage of value"; and

**WHEREAS**, a current reassessment will allow the tax levy to be more fairly distributed

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Granby hereby orders the assessor to reassess each parcel for the assessment roll year 2025.

Supervisor Snow, Jr. made a motion, seconded by Councilor Ingerson to adopt the resolution for the revaluation for Assessment Roll Year 2025, a roll call vote was taken,

|                      |     |                    |     |
|----------------------|-----|--------------------|-----|
| Councilor Clothier   | Aye | Councilor English  | Aye |
| Councilor Farrands   | Aye | Councilor Ingerson | Aye |
| Supervisor Snow, Jr. | Aye |                    |     |

## **RESOLUTION**

**RESOLVED**, that the capital project Water Service Area 7 be closed and the remaining funds returned to the Water Fund as of January 15, 2024.

Supervisor Snow, Jr. made a motion, seconded by Councilor English to adopt the Resolution to close the Water Service 7 project, all were in favor, none opposed.

## **RESOLUTION**

**Whereas**, there is currently a time clock in the highway garage that is over 40 years old and cannot be repaired, and

**Whereas**, a time clock is necessary for the accurate computation of overtime hours and paid time off (PTO), and

**Whereas**, we currently have an agreement with Edmunds Govtech to provide access to the Kronos payroll and human resources system, and

**Whereas**, Kronos makes time clocks with biometrics that can be synchronized to the payroll system

**Therefore be it resolved**, that the Town Board of the Town of Granby authorize the Town Supervisor to purchase a new time clock with biometrics from Edmunds GovTech.

Highway Superintendent Duncan said a biometric time clock will be a lot more trouble with the different part time guys coming in. They will have to figure out how to use the fingerprint and it will cause a problem with the four hour show up time for the regular men. The current timeclock works fine, except for it being a minute or so off.

Councilor Clothier made a motion, seconded by Councilor English to adopt the Resolution to purchase a new time clock for the highway garage, all were in favor, none opposed.

## **RESOLUTION**

**WHEREAS**, there was a public meeting of the Town Board of the Town of Granby held on October 12, 2022, where a quorum was present, and

**WHEREAS**, it was presented and decided that it is in the best interest

of the Town of Granby that we start to replace aging highway heavy equipment, specifically the dump trucks and plows, and

**WHEREAS**, the purchase price quoted from Stadium International, from Onondaga County Contract #8996, was \$259,057 per truck, and

**WHEREAS**, the Town Supervisor applied for a CREST grant in the amount of \$175,000 through Senator Manion, and

**WHEREAS**, the Highway Fund has an assigned unappropriated fund balance of \$324,553.03 as of January 1, 2024

**THEREFORE, BE IT RESOLVED**, that the Town Board authorizes the Town Supervisor to assign \$84,057 of fund balance to be used to purchase the amount of the truck that is not covered by the CREST grant.

Supervisor Snow, Jr. made a motion, seconded by Councilor Ingerson to adopt the Resolution to assign \$84,057 of fund balance to be used for the purchase of the new Highway trucks, all were in favor, none opposed.

## **RESOLUTION**

**WHEREAS**, the Town Board, by resolution adopted on April 8, 2015, determined the footprint of Water Service Area 6A, and

**WHEREAS**, there was a parcel of land that comprised of current parcels 286.00-02-18.11, 286.00-02-18.12, 286.00-02-18.14, and 286-02-18.15 which was included in the footprint of Water Service Area 6A, and

**WHEREAS**, the original property was assigned an equivalent dwelling unit (EDU) to pay for debt servicing for the water project, and

**WHEREAS**, the property was subdivided into the above-named parcels in 2021, after the formation of the water project, and

**WHEREAS**, there is currently an EDU assigned to parcel 286.00-02-18.15 because it lies in the original footprint of the district, and

**WHEREAS**, water service cannot be accessed by that property,

**THEREFOR BE IT RESOLVED**, by the Town Board, that tax parcel #286.00-02-18.15 is to be removed from Water Service Area 6A footprint eliminating the EDU assigned to this parcel, And

**BE IT FURTHER RESOLVED**, that the same tax parcel be excluded from accessing public water unless a new district is formed on Russell Road.

Councilor Clothier made a motion, seconded by Councilor Ingerson, to adopt the Resolution to exclude tax parcel #286.00-02-18.15 from the footprint of Water Service Area 6A, all were in favor, none opposed.

Supervisor Snow, Jr. made a motion, seconded by Councilor Clothier to permit the Town Clerk to advertise for the solicitation of bids for fuel, based on the specifications used the last two years, all were in favor, none opposed.

#### **PAYMENT OF TOWN BILLS**

Councilor English made a motion, seconded by Councilor Ingerson to pay the Town bills as audited on Abstract#1, all were in favor, none opposed.

|                  |              |              |             |
|------------------|--------------|--------------|-------------|
| General Fund     | \$ 15,012.37 | Highway Fund | \$18,258.34 |
| Capital Projects | \$158,922.35 |              |             |

#### **ITEMS FOR WORK SESSION**

Subdivision Law update  
Wireless communications regulations

#### **EXECUTIVE SESSION**

Supervisor Snow, Jr. made a motion, seconded by Councilor Ingerson to enter Executive Session to discuss the employment status of a specific employee, all were in favor, none oppose.

The Board entered Executive Session at 9:35 P.M.

Councilor Farrands made a motion, seconded by Councilor Ingerson to reconvene the meeting, all were in favor, none opposed.

The meeting was reconvened at 9:50 P.M.

There was no action taken in Executive Session.

## **ADJOURNMENT**

Councilor Farrands made a motion, seconded by Councilor Clothier to adjourn the meeting.

Meeting adjourned at 9:50 P.M.