

**TOWN OF GRANBY
PUBLIC WORK SESSION
JANUARY 31, 2024
6:00 P.M.**

CALL TO ORDER

Supervisor Snow, Jr. called the meeting to order at 6:10 P.M. Present for the **roll call** were Supervisor John Snow, Jr., Councilors Eric Clothier, Crystal English, Sandara Farrands and Marianne Ingerson. Highway Superintendent Dan Duncan and Deputy Supervisor/Planning Board Chairperson Jane Crego were also present. There was one resident in attendance.

PAYMENT OF TOWN BILLS

Councilor Farrands made a motion, seconded by Councilor Ingerson to pay the Town bills as audited on Abstracts 2 and 2P, all were in favor, none opposed.

General Fund	\$20,018.50	Highway Fund	\$25,016.22
Capital Projects	\$97,203.57	SW Fund	\$10,562.16

DISCUSSION TOPICS

Subdivision Law Update – The purpose of the update is to create some definitions that were lacking and also outline the steps for sub-divisions.

Wireless Communications Regulations – Supervisor Snow, Jr. will give the Board time to read through the regulations.

The Town Clerk opened the only bid which was received from Mirabito Energy Products for the 2024 season.

The bid amounts were as follows;

Ultra Low Sulfur Diesel Fuel	.3227 above rack 1/26/24 price \$3.2277/gal
#2 Fuel Oil	.3227 above rack 1/26/24 price \$3.2412/gal
Unleaded Gasoline	.3227 above rack 1/26/24 price \$2.6177/gal

MOTIONS AND RESOLUTIONS

RESOLUTION

WHEREAS, ensuring that the Town of Granby has adequate fuel supplies for its vehicles and garage heating at a price competitive and cost advantageous to the residents and property owners of the Town, and

WHEREAS, a Request for Proposal was prepared and an invitation to bid was advertised in the local newspapers, and

WHEREAS, the Town Clerk received one sealed bid which was qualified by the Town Board, and

WHEREAS, the Town Board wishes to award a bid for fuel to Mirabito Energy Products based on set prices as submitted and confirmed in a sealed bid process as discussed, and;

NOW THEREFORE, BE IT RESOLVED by the Town Board of the Town of Granby, County of Oswego, that the bid award be made to Mirabito Energy Products all documents pertaining to this contract.

Councilor Clothier made a motion, seconded by Councilor English to adopt the Resolution to accept the bid from Mirabito Energy Projects, all were in favor, none opposed.

RESOLUTION

WHEREAS, the Town of Granby entered into a copier lease agreement with Advanced Business Systems for a Kyrocera TASKalfa 3051ci copy machine for \$11,699.78 which ended on June 6, 2019, and

WHEREAS, the Town Hall shall need a printer/copier/fax machine that all departments have access to, and

WHEREAS, the Town Board of the Town of Granby believes it to be in the best interest of the Town to replace the ten-year old copier with a new Kyrocera TASKalfa 3554ci, and

WHEREAS, the Town Supervisor applied for a lease with De Lage Landen Financial Services, Inc. to finance the new copier for 48 monthly payments of \$377.00, and

WHEREAS, during the lease all maintenance and toner is included as well as 2,500 black and white images and 2,500 color images per month, and

WHEREAS, the Town Board believes it to be in the best interest of the Town to enter into these agreements for a new copier,

NOW THEREFORE, BE IT RESOLVED by the Town Board of the Town of Granby, County of Oswego that a new Kyrocera TASKalfa 3554ci be financed as a lease and that the Town Supervisor is authorized to sign all agreements pertaining to this purchase.

Councilor Clothier made a motion, seconded by Councilor English to adopt the Resolution to lease a new Kyrocera TASKalfa 3554ci copy machine, all were in favor, none opposed.

STRATEGIC PLANNING – The Board took some time to have a conversation about what we have done well over time and what mistakes we have made and how we have responded. Do we understand how we got to where we are now, and what can we learn moving forward. They also discussed what they see emerging that presents opportunities and what results are likely to be realized in the next 15 years. They ended with discussing how town government can contribute to the results we want to achieve and who else needs to be involved to make progress.

The next Town Board meeting will be held on Tuesday February 13, 2024, at 7:00 P.M.

ADJOURNMENT

Councilor Clothier made a motion, seconded by Councilor Ingerson to adjourn the meeting.

The meeting was adjourned at 6:50 P.M.

AUDIT OF TOWN CLERK/TAX COLLECTOR'S FINANCIAL RECORDS

The Town Board conducted the annual audit of the Town Clerk and Tax Collector's financial records.